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2003

Annual Report  
For the Town of  
Bristol, New Hampshire



For the Fiscal Year Ending  
December 31, 2003



For Emergencies  
Dial 911

Town of Bristol  
Telephone Numbers

**Ambulance**

**Emergencies .....** 911  
    **Routine Business .....** 744-2632

**Fire Department**

**Emergencies .....** 911  
    **Routine Business .....** 744-2632

**Fish and Game Regional Office .....** 744-5470

**Forest Fire Warden (Burn Permits) .....** 744-8414

**Grafton County**

**Sheriff's Dept. ....** 1(800)552-0393

**Health Officer .....** 744-3354

**Highway Department .....** 744-2441

**Police Department**

**Emergencies .....** 911  
    **Routine Business .....** 744-6320

**Public Works Department.....** 744-8411

**State Police, Concord .....** 1(800)852-3411

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2003

ANNUAL REPORT  
FOR  
THE TOWN OF  
BRISTOL  
NEW HAMPSHIRE  
FOR THE FISCAL YEAR  
ENDING  
DECEMBER 31, 2003



Cover:  
Original painting of "Bristol's Old IPC Pond by Artist Cam Sinclair, Plymouth NH.

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**IN MEMORIAM**

**Lee W. Von Duyke**

*March 14, 1928 to September 30, 2003*

Firefighter  
Fire Cadet Leader  
Fire Company Fund Raiser

**Gordon S. Dole**

*Feb 4, 1922 to January 11, 2004*

Water Commissioner for over 21 years  
Conservation Commissioner  
Minot-Sleeper Library Trustee  
1997 Town Report dedicated in his honor

**Robert E. Day**

*October 6, 1929 to January 19, 2004*

former Bristol Police Chief and  
Police Commissioner  
Charter Member Bears Booster Club

**In honor of these dedicated public servants**



### ***DEDICATION***

In continuing the tradition of honoring Bristol's outstanding citizens, this year's Town Report is dedicated to Ned Gordon.

A native of Alexandria, Ned has served our region as both a member and Chair of the Budget Committee; was twice elected to the Board of Selectmen; served one term in the New Hampshire House of Representatives and four terms in the New Hampshire State Senate. He currently serves as Moderator for both the Town and the Newfound Area School District. These are but the obvious, elected titles we associate with Ned. He has quietly made countless other often-unknown contributions to our citizens and community. He has provided free legal services to the Tapply-Thompson Community Center, area churches, local fire departments and fraternal organizations, civic clubs, the Veterans Home, the Newfound Lake Region Association, the Slim Baker Association, Homeland Cemetery Association and numerous other groups and organizations. He is frequently observed outside on Saturdays, as for years he has voluntarily mowed and cared for the lawn at the Masonic Lodge, which is located next to his home. He has spoken to Eagle Scout recipients about their honors; read books to and answered questions from hundreds of school children; taken calls from citizens and neighbors with problems large and small, and then followed up on the results. Ned has taught Sunday School and coached basketball at the Community Center. He has written Wills for and talked with seniors about estate planning matters. He has been asked to give speeches, perform marriage ceremonies and deliver eulogies. He has quietly, calmly and ably assisted many in their times of need.

Continued...

Dedication Continued ...

During the course of his public service, just as in his private practice, Ned has fought for what is just. In all of his activities, he has sought to ensure that every voice be heard, that the process remain fair, and that at the end, while all may not agree with the results, each would feel that he or she was treated fairly and with respect.

When asked to speak at a recent memorial service, Ned talked about people who are “fifty-one percenters.” He went on to explain that in life there are some people who always get more than they ever give to others, and that there are others who always give more than they would ever expect to receive in return. He said that these people who just naturally give are “fifty-one percenters.” In using his own analysis, Ned is truly a “fifty-one percenter.”

As we think back over Bristol’s history, there are the “Town Fathers” who shaped the character, heart and soul of our community: Nate Morrison, Sam Worthen, Wink Tapply, A. B. Thompson, to name but a few. As we look into the years to come, we know that Ned Gordon’s name will rightly be listed among this distinguished group.

It is with great appreciation for all that he has given to the Town of Bristol, its citizens, and our area that this year’s Report is dedicated to a true public servant, Ned Gordon.

“You make a living by what you do.  
You make life by what you give,”  
- Winston Churchill

**2002 TOWN OFFICERS****MODERATOR**

Edward "Ned" Gordon (04)

**SELECTMEN**

William R. Phinney, Chairperson (04)

Robert H. Curdie (05)

Susan F. Duncan (06)

**TOWN ADMINISTRATOR**

William McChesney (resigned)

Robert Veloski

**ACCOUNTANT**

Peggy Petraszewski

**ADMINISTRATIVE SECRETARY/ ASSESSING CLERK**

Karen Corliss

**TREASURER**

Kathleen Haskell (05)

**TOWN CLERK/TAX COLLECTOR**

Patricia Woolsey (05)

**DEPUTY TOWN CLERK/TAX COLLECTOR**

Raymah Simpson

**CLERK**

Linda Brown (resigned)

Juanita Gilman

**ASSESSOR**

Corcoran Consulting

**CODE ENFORCEMENT OFFICER**

Frank Handibode (resigned)

Vacant

**HEALTH OFFICER**

Robert H.Curdie

**WELFARE OFFICER**

Marie Mahoney

**POLICE CHIEF**

Barry W. Wingate

**POLICE ADMINISTRATIVE SECRETARY**

Gylene Salmon

**POLICE COMMISSIONERS**

David Albert , Chairperson (04)

Carroll M. Brown, Sr. (06)

Robert Gray (05)

**FIRE CHIEF**

Norman W. Skantze

**FIRE COMMISSIONERS**

John Bianchi, Chairperson (05)

Robert Patten (04)

John Williamson (06)

**DEPUTY FOREST FIRE WARDENS**

John Moyer                    Stephen Curley

Catherine Pitari            Norman W. Skantze

**EMERGENCY MANAGEMENT**

Norman W. Skantze            Del Woodard

**PUBLIC WORKS SUPERINTENDENT**

Jeffrey Chartier

**PUBLIC WORKS OFFICE MANAGER**

Raymah Simpson

**PUBLIC WORKS COMMISSIONERS**

Burton Williams, Chairperson (06)

William Phinney (05)

Michael Bannan (04)

**HIGHWAY SUPERINTENDENT**

Mark Bucklin

**BUDGET COMMITTEE**

Archie Auger , Chairperson (05)	Paul H. Simard (06)	Darla Jaquith (06)
Barbara Munn (06) (resigned)	Albert Bowie (05)	Michael Soule (04)
David Carr (05)	Donald Kimball (04)	John Williamson (04)
Arnold Cate (05)	Richard Light (04)	Jay Meegan (04)

**ZONING BOARD OF ADJUSTMENT**

Jo Ellen Divoll, Chairperson (04) Linda Lee (Alt.) Tom Babcock (05)  
John Emery (06) John Hayden (06) Michael Willingham (Alt.)

**PLANNING BOARD**

Daniel Paradis, Chairperson (04) Aletha Lewis (06) (resigned)  
Pauline Arsenault (03) (resigned) Donald Martin (Alt)  
David Sullivan (Alt) Joseph Meegan, III (04)  
Corey Johnston (04) Elizabeth Seeler (06)

**BUDGET COMMITTEE, PLANNING AND ZONING BOARD****SECRETARY**

Janet Laferriere

**CONSERVATION COMMISSION**

M. Weston Dow, Chairperson (06) Shaun Lagueux (04)  
Carroll Brown, Jr. (06) Janet Cote (05) Mason Westfall (05)

**TRUSTEES OF THE TRUST FUNDS**

Elizabeth Seeler (06) Roger Pedersen (05) Robert Ryan (04)

**SUPERVISORS OF THE CHECKLIST**

Nancy Gavalis (08) Raymah Simpson (04) Danica Spain (06)

**TRUSTEES OF THE MINOT-SLEEPER LIBRARY**

Deborah Doe, Co-Chairperson (06) Barbara Greenwood (04) Penny Persico, Co-Chairperson (04) Shirley Yorks (06) Marilyn Blakeley (04) George Corrette (05) Carolyn Wagner (05)

**LIBRARIAN**

Deborah Gilbert

**KELLEY PARK COMMISSION**

Scott Doucette, Chairperson (05) Jamie Robison (05) Shane Tucker (05)  
Kathleen Haskell (03) Leslie Dion (05) William Thayer (05)

**TOWN BEACH COMMITTEE**

Bruce Wheeler

**NEWFOUND AREA SCHOOL BOARD**

Greg Woolsey (05)

**REPRESENTATIVE TO THE GENERAL COURT**

Burton Williams (04)

**STATE SENATOR**

Carl Johnson (04)

## Report of the Select Board

January 2004

The Select Board has had another very busy year. Of great significance is the hiring of the new Town Administrator, Bob Veloski. Bob joined us in June following a search and interviews with five finalists. While this is his first stint at the local level, Bob served in at the State Department of Safety and Health and Human Services for over twenty years. Our major goal as we looked at candidates for this position was to improve communications among the Board, employees, other boards and the various departments. We also sought someone with a strong eye for the budget and someone to assist us in the day-to-day work of the Town. We are extremely pleased to have Bob "on board" and hope that his presence is apparent in all aspects of your dealings with your local government. We would be remiss if we did not offer sincere and grateful thanks to each and every employee – especially those who work at the Town Office Building – for all of the extra work they performed during the search. They are to be commended for their professional assistance during the transition and now that Bob is on board.

As we moved through the year, there have been a number of matters that we have worked on:

- ▀ **Personnel Policy Manual:** After numerous meetings with employees and department heads as well as hearings on the prior policy, the Board adopted a re-written policy.
- ▀ **Solid Waste Department:** Once again this year we saw significant financial overages in the Solid Waste budget. We have implemented a number of changes (change in the carrier for the Town to Best Way of Belmont, increases of fees to reflect the costs to the Town for disposal, expansion of paper recycling, addition of another container to avoid special, costly Saturday runs to Penacook). We are also exploring other means of saving the Town money such as the addition of glass recycling and whether we should restrict tipping fees to only the Town's contracted hauler.
- ▀ **Long Range Building Committee:** Appointing Ned Gordon to serve as Chair, we established the Long-Range Building Committee to look into the building needs for the Town (see their report). This Committee spent months assessing the current facilities as well as looking at the long-term needs in order to establish a long-range plan for the Town. We thank Ned and each of the members of the Committee who participated in this valuable work.
- ▀ **Review of appropriate salary scales:** After sending the six full-time EMT job descriptions to the Municipal Association for assessment, we recommended to the Budget Committee that their salaries be brought up to scale. We also put other town employees onto the newly adopted salary scale that we had directed the Town Administrator to develop. While this represents a somewhat significant increase in salaries for this year, we feel that it is an equitable plan that will allow us fewer drastic changes in upcoming years. We also requested raises for five part-time employees to address existing pay inequities.

*Continued ...*

*Report of the Select Board Continued...*

- ▀ Improvement of relationship with Budget Committee: While there are those who feel that the appropriate relationship with the Budget Committee should be adversarial, we have worked this year to provide accurate and timely information so that they can make their deliberations and recommendations in a manner and spirit intended by the voters in their very establishment. It is the opinion of this Board that the Budget Committee serves as "the people's eyes and ears," both during the year as well as during the budget preparation. Many thanks to each and every one who serves in this difficult but very important position.
- ▀ Maintenance of the 2003 Budget: In spite of an unforeseen problem with one of the fire trucks as well as a significant overage in the Solid Waste tonnage, we are pleased that, thanks to the significant efforts of many, we were able to maintain the budget adopted for 2003. There were funded line items that we had to forego in order to come in under budget, but in the end, we feel that we were able to provide for the public safety as well as maintain the level of service needed by our citizens.
- ▀ Resolution of conflicts: At the beginning of the year, there were several legal matters that have now been satisfactorily resolved. Currently only one legal case is pending. We have also worked on issues regarding parking in the Town and lake areas, proposed additional ordinances to reflect needed changes, and considered requests for one-way streets.
- ▀ Land improvements: We worked on utilizing available labor from the Grafton County Department of Corrections (thanks to Glen Libby!). Their efforts were used in cleaning up the Worthen Cemetery, fixing up part of Kelley Park, and cleaning out a section of land at Merrimack Street. We have more projects ready when the weather improves. A part-time employee is concentrating on improving the grounds at Kelley Park. We hope that these efforts will compliment the work of the Kelley Park Commissioners in helping to preserve and improve this valuable Town resource.
- ▀ Balance between services and costs: We have worked to ensure that the provision of needed services is carefully balanced with the cost to the taxpayer. We remain committed to both of these factors as we serve you.

We hope that the efforts we have made, combined with the hard work and dedication of the Town employees, Board members and Commissioners, are seen to have served you well. Thank you for the trust you have placed in us.

William R. Phinney, Chair  
Robert H. Curdie  
Susan F. Duncan

The Board would like to recognize all of our employees for their dedication and, especially, the following permanent employees for their length of service in excess of 5 years:

			years of service
Corliss	Karen	Assessing Clerk- Sec.	5.9
Borry	Arthur	Chief Sewer Treatment Operator	6.5
Goss	Mike	EMT	7.7
Simpson	Raymah	Office Mgr.	8.9
Judkins	Lee Jay	Water Distribution Officer	9.8
Parmenter	Ernest	Resource Officer	10.5
Drake	Melvin	Maintenance	11.0
Bucklin	Mark	Highway Supt.	11.0
Woolsey	Patricia	TC- Tax Collector	12.9
Wingate	Robert	Patrol Officer	13.9
Jones	Stephen	Hwy.	15.2
Judkins	Darrell	Foreman	16.5
Martell	Kenneth	Police Lt.	17.5
Chartier	Jeffrey	Supt. of Public Service	18.3
Wingate	Barry	Police Chief	32.I

and the following part-time employees for their length of service in excess of 5 years:

			years of service
Mahoney	Marie	Welfare Officer	5.6
Lynn	Robert	Animal Control	5.8
Hewitt	Mark	Call Fire	7.5
Wheeler	Bruce	Beach Attendant	7.7
Locke	Linda	Crossing Guard	8.5
Laferriere	Janet	Secretary Budget Committee	9.4
Pitari	Catherine	Fire Dept.	10.7
Cramton	William	Solid Waste	10.9
Moulton	Jamie	Call Fire	11.8
Vachon	Corey	Solid Waste	11.8
Moyer	John	Call Fire	13.8
Lewis	Geoffrey	Call Fire	15.2
Pederson	Roger	Special Officer	19.8
Bianchi	John	Call Fire	37.4
Patten	Robert	Call Fire	41.3

The Board looks forward to the coming year with all of its challenges, knowing the dedication of our Employees will make the year to come even better than the last.

**TOWN OF BRISTOL  
TOWN MEETING  
2003**

Bristol, NH

Grafton, SS

Supervisors: Raymah Simpson, Nancy Gavalis, Danica Spain

Ballot Clerks: Marcia Payne, Jan Laferriere, Cheryl Martin, Cindy Westfall

Police: Chief Barry Wingate

Moderator: Edward "Ned" Gordon

Town Clerk: Patricia F. Woolsey

March 11, 2003

The ballot box was checked and found to be empty. Polls declared open at 8:00am.

**ARTICLE I:** To choose all necessary town officers for the year ensuing. The results are as follows. Total votes cast 632. Selectman for 3 years-Michael W. Bannan 78; Andre "Andy" Bourbeau 96; Arnold "Buck" Cate 67; Susan F. Duncan 348. Fire Commissioner for 3 years-John A. Williamson 524. Budget Committee for 3 years-Darla Jaquith 449; Barbara K Munn 392; Paul H Simard 393; there was a tie for the 4<sup>th</sup> budget committee member with Jay Meegan 6 and Mike Bannan 6 (Jay Meegan declined and Mike Bannan accepted). Police Commissioner for 3 years-Carroll M. Brown, Sr. 518. Library Trustee for 3 years-Deborah E. Doe 506; Shirley Yorks 429. Library Trustee for 2 years-William Barrett 535. Trustee of Trust Funds for 3 years-Elizabeth A. Seeler 538. Results for the Proposed Amendments to the Zoning Ordinance are: Amendment 1-Yes 380, No 181; Amendment 2-Yes 407, No 160; Amendment 3-Yes 398, No 155; Amendment 4-Yes 472, No 88; Amendment 5-Yes 433, No 136; Amendment 6-Yes 464, No 124; Amendment 7-Yes 425, No 139; Amendment 8-Yes 403, No 185; Amendment 9-Yes 225, No 347; Amendment 10-Yes 419, No 154.

Polls closed at 7:00pm

And further action on the following articles at the Old Town Hall, in Bristol at 7:00pm on Thursday, March 13, 2003.

March 13, 2003

Moderator Ned Gordon declared the meeting open at 7:05pm. Jeffrey Williams, Boy Scout, led us in the Pledge of Allegiance to the Flag. In the absence of a minister, Ned Gordon gave the prayer. Introduction of the Board of Selectmen was given by Chris Stammans and Archie Auger made the introduction for the Budget Committee members. At this point the Moderator gave the rules of meeting, stating that at 11:00pm he would make the determination on whether to continue the meeting to another night or to finish in one night.

*Continued...*

*2003 Town Meeting Continued...*

If another night were required, it would take place on Monday, March 17, 2003 at 7:00pm. Beverly McKenna wanted to acknowledge that Susan Duncan, our newly elected Selectperson, is the 1<sup>st</sup> woman selectmen that the Town of Bristol has had.

**Article 2:** To see if the town will vote to assume a portion of the Sewer Department's bond payments for the year 2003, in the amount of twenty four thousand dollars (\$24,000), and furthermore raise and appropriate the sum of twenty four thousand dollars (\$24,000) for that purpose. Recommended by the Selectmen and Budget Committee. (Majority vote required) Moved by William Phinney and seconded by Burton Williams.

Bill Phinney spoke on the motion. He stated that a few years back, the Water Commissioners took on the Sewer, which also meant they took on their problems. At a prior Town Meeting, the Town agreed to pick up the bond for the sewer upgrade for 5 years, at which time the Department would pay the rest. 2009 is the maturity date of the bond. In order to get the Sewer department working in the black, they need the Town to pick up the bond for this year, as they have a bare bones budget. In the past, they have been able to take money out of capital reserve to help off set the budget, but they can not do this any more.

A discussion ensued on people who do not have water/sewer and them paying for something they do not use. Bill Phinney stated that Bristol has the highest sewer rates around and if they have to pay this, the rates would have to be increased by 7%. This would be asking a lot of the sewer users. He felt there are a lot of services the Town offers that not all people use, but we all have to pay for it. Many people spoke for the motion, as they felt it was a community thing and we should pay for it like we all pay for our schools. Boake Morrison felt that we should start charging the municipalities (fire, police, school, and municipal office), for their use and then the Sewer Department could pay for this. Susan Duncan stated that the Budget Committee had quite the debate on this and the vote was 6 to 4. Those that voted for it felt that all benefit from this and we receive better land values because of this.

A voice vote was taken on Article 2 and it passed.

**Article 3:** To see if the town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000.) to seek grant monies and funding from state and federal agencies to continue our wastewater collection system to encompass the Bristol portion of Newfound Lake. Recommended by the Selectmen and by the Budget Committee. (Majority vote required) Moved by Burt Williams and seconded by Bill Phinney.

Burt Williams spoke on the article and stated that this is a further effort to get money for this project, as we must pay money in order to get money. There is money available and we need to get it in order to continue the sewer to the lake. They have found all but \$68,000 so far for the chlorination/dechlorination project. A question was asked as to whether the same company whom, a few years ago, was assisting the Town and Mr. Williams stated they are and their name is Camp Dresser and McKee.

*Continued...*

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*2003 Town Meeting Continued...*

A voice vote was taken on article 3 and it passed.

**Article 4:** To see if the town will vote to raise and appropriate the sum of seventeen thousand eight hundred dollars (\$17,800.) for the design, landscaping design and parking improvements at the town's beaches. Recommended by the Selectmen. Not recommended by the Budget Committee. (Majority vote required) Moved by Bruce Wheeler and seconded by Bob Curdie.

Bruce Wheeler spoke on the article stating that he has been the Beach Commissioner for 10 years and it is time to invest in the best asset we have. The beaches have not had money spent on them and they need work. This money would be spent on a plan to increase parking, flush toilets, lighting, landscaping and replacing trees. Once we have a plan in place, we will know what money it would take to implement it for next year. Much of the work could be done in house. A discussion was held as to whether this was a good idea or not and one resident felt that they should vote it down, as the budget committee did not recommend it. Another felt that if the sewer was going to the lake in a couple of years, all the money we will be spending on new parking and putting in flush toilets will be for nothing. He felt we should wait for the sewer implementation. In favor of this was a resident who stated that it was a good idea, as the beach's are in need of work. Archie Auger, budget committee chairman, state that the vote on this was 9 to 1 because of the reason of the sewer going to the lake in the future and the hope of tying into the town's system.

A voice vote was taken and Article 4 failed.

**Article 5:** To see if the town will vote to raise and appropriate the sum of one hundred fifty-seven thousand (\$157,000.) for the purchase of a new ambulance, and to authorize the withdrawal of fifty-nine thousand three-hundred fifty-one dollars (\$59,351.) to come from the ambulance capital reserve fund, with the remaining ninety-seven thousand six hundred forty nine dollars (\$97,649.) to come from general taxation. Recommended by the Selectmen. Not recommended by the Budget Committee. (Majority vote required) Moved by John Bianchi and seconded by Dyer Taylor.

John Bianchi spoke on the motion stating that since 1990 they have had 3 ambulances and they are down to 2 ambulances, as one would not pass inspection. One resident was confused as to the amount of money in capital reserve, as the figure in the warrant article did not match the amount showing in their capital reserve account in the Town Report. Chris Starnas replied that the reason was because some money from 2002 did not get transferred into Capital Reserve until 2003. Bill Phinney stated he was not in favor of this as the revenues for this department have been declining. He then proceeded to state that they have just hired a new billing firm and he would like to get the billing running better before we do this. A resident and an employee of the Fire Department stated that he did not disagree with the billing problem, but felt that they have to give a service to the Town whether or not revenues come in.

*Continued...*

*2003 Town Meeting Continued....*

Another person questioned the budget committee why they did not recommend this and Jeff Goodruin of the budget committee responded. He referred to his notes from the budget meeting and he had items such as revenues down, expenses up, and might lose another town. He felt they needed to appropriate the money to repair the current ambulance, as this is not the time to buy a new one. Archie Auger stated the vote from the budget committee on this was 8-1-1.

Steve Curley made a motion to amend Article 5 to authorize the Selectmen to enter into a 5 year lease agreement for the remaining ninety seven thousand six hundred forty nine dollars (\$97,649.00), to be paid in annual installments of Twenty one thousand-eight hundred ninety dollars (\$21,890.00) beginning in 2004. John Bianchi seconded the motion.

Steve Curley stated this is for a lease to own agreement. This way we get the ambulance now at a price without inflation. One resident questioned whether the Town has looked into privatization and Bill Phinney stated they had not, but had talked about it. Another resident stated that if we make payments now, we will need other vehicle soon and then we will be paying for more than 1 at the same time. One resident questioned if it had been looked into repairing the current ambulance to which Chief Norm Skantze responded that to repair the rust alone it would cost \$1,127.00. The Chief gave a list of the problems with the ambulance. John Bianchi responded that the total cost to repair the ambulance would be over \$2,000.00. It was discussed as to how many runs the ambulance went on in year 2002 and those that have already been done in 2003. Susan Duncan, budget committee, stated that they were opposed to this, not because of the employees, as they were wonderful, but for the same reasons the Selectmen stated, which was to give us a year.

A voice vote was taken on the Amendment to Article 5 and the amendment Failed.

Jay Meegan made a motion to amend Article 5 to raise and appropriate the sum of five thousand dollars (\$5,000.00) to repair the current ambulance. Michael Soule seconded the motion.

Jay Meegan stated that he would like this amendment to pass, so that they can repair the current ambulance and look at this next year.

A voice vote was taken on the Amendment to Article 5 and the amendment Passed.

**Article 6:** To see if the town will vote to raise and appropriate the sum of forty-nine thousand seven hundred dollars (\$49,700.) for the purchase of a one ton truck for the Highway department, and to authorize the withdrawal of forty-nine thousand seven hundred dollars (\$49,700.) to come from the highway capital reserve fund. Recommend by the Board of Selectmen and the Budget Committee. (Majority vote required) Moved by Chris Stannas and seconded by Burt Williams.

*Continued...*

*2003 Town Meeting Continued...*

Chris Stamnas stated that they have been putting money into the Capital Reserve for the purchase of this equipment. It was stated that this article does not read correctly. Does it state that an additional \$25,000 will be taken from Capital Reserve? Another resident felt the figures on this were not correct. Chris Stamnas stated that it was the same as a previous article, as in the money for 2002 was not transferred into Capital Reserve until 2003. Mark Bucklin, highway superintendent, stated that this was a scheduled replacement and it will replace a 1997 truck, which is spending more time in the shop for repairs then on the roads. It was the consensus of some of the people present that the article was poorly written.

A voice vote was taken on Article 6 and it passed.

**Article 7:** To see if the town will vote to raise and appropriate the sum of twenty-eight thousand four hundred fifty-six dollars (\$28,456.) for the purchase of a 4WD vehicle for the Fire department. Recommended by the Selectmen and not recommended by the Budget Committee. (Majority vote required) Moved by Bob Patten and seconded by John Bianchi.

Bob Patten stated that this is a 4-wheel drive 2003 vehicle to replace the 1992 Capris Cruiser, which they received from the Police Department in 1994. It is a suburban carry all and the 4-wheel drive is more suited to this area. It can be used for more things and it will allow better service to the Town. It was questioned as to the location the vehicle will be housed, which was told with the Chief as there is no room at the fire station, but it will be used by everyone in the department. It was stated that the fire department was able to purchase the thermal imaging, but they had no place to mount it. This would be a good place to install this equipment. Some residents were concerned with the rate the taxes were going up and wanted to know where the spending was going to stop. As a resident wanted to hear form the budget committee, Jeff Goodrum stated that the vote was 3 to 7, and the feelings were that in the past, we have utilized the old police cruiser. He stated that there was no question that the vehicle needed replacing, but felt that in this economy it would be better to reutilize another cruiser.

A voice vote was taken on Article 7 and it was unclear. 7 people stood requesting a ballot vote. The results of the ballot vote were: YES 75 NO 68. Article 7 passed.

**Article 8:** To see if the municipality will vote to establish a Capital Reserve Fund under the provisions of RSA 35:I for the purpose of engineering and construction cost for the Central Street Bridge and to raise and appropriate the sum of one hundred fifty thousand dollars (\$150,000.) to be placed in this fund. Recommended by the Selectmen and not recommended by the Budget Committee. (Majority vote required). Motion moved by William Phinney and seconded by Bob Curdie.

*Continued...*

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*2003 Town Meeting Continued...*

Bob Curdie made a motion to amend Article 8 to see if the municipality will vote to establish a Capital Reserve Fund under the provisions of RSA 35:I for the purpose of engineering and construction cost for the Central Street Bridge and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Chris Stamnas seconded the motion.

Bob Curdie spoke on the amendment stating he had talked with Barbara Lucas, Town Administrator in New Hampton, and their Town has \$300,000 already in a Capital Reserve Fund for their cost of the bridge, as they do not want to bond for this project. In order to find out what options the Town of Bristol had on this; Bob Curdie called the State. The person he talked with stated that the Town needed to have appropriated money that will show the State good faith effort. There are certain things which must be done so we do not lose the States 80% funding and if we do not show "good faith" we will move backwards on the funding and have to start again. He also stated that the buses are currently not allowed on the bridge. A discussion ensued as to whether the Town even needed this bridge. Some residents stated that we have workers at Calley & Currier as well as meals that are delivered to New Hampton elderly across this bridge. The Moderator stated that when the bridge was closed in the past, he found out how much the residents do use it, as they were calling him about it. Archie Auger stated that the reason the budget committee voted against this article was that they didn't want to put money in an account and not earn interest. It was also felt that we should not have to show the State good faith effort.

A voice vote was taken on the amendment to Article 8 and the amendment Failed.

A voice vote was taken on the original Article 8 and the article Failed.

**Article 9:** To see if the town will vote to raise and appropriate the sum of \$3,401,633 which represents the operating budget for General Government. Said sum does not include special or individual warrant articles addressed. Recommended by the Budget committee. (Majority vote required) Moved by Archie Auger and seconded by Jay Meegan.

Archie Auger gave the history on how the budget committee came to their figures. It was the goal of the budget committee to recommend a budget to meet the needs of the community in a reasonable and affordable way. He then gave the statistical breakdown of how much we spend for public safety, general government, public safety and public works. We did go down in debt services, but the overall budget is increased 4 1/2% over last years budgeted figures. That is a 6.2% increase, as we did not spend all the money last year. The budget committee did not cut any less than last year and felt that the Selectmen asked for too much with an 8% increase for the employees. Increase for the employees, as per the budget committee, was as follows: grade level 1 to 8 would get 4% increase; grade level 9 to 15 would get 3% increase; grade level 16 to 20 would get 2% increase. That is how the budget committee put the amount for salaries into the budget.

*Continued...*

*2003 Town Meeting Continued...*

Steve Curley made a motion to amend Article 9 to increase the Fire Department operating budget by \$23,000 to a total of \$494,562. John Bianchi seconded the motion.

A resident requested to know what line items did this increase affect and Steve Curley responded that there were several. One is the Chief's salary, as on page 40 of the Town Report, the salary was wrong. The next item was the part time coverage pay, as the coverage for time off was not calculated into this figure. Another line would be for painting the fire station and the final item would be for overtime pay, which is needed for when employees get called back out after being on a call. Archie Auger stated that the problem the budget committee had was that the budget submitted to them showed an increase of 25%, so they went with the recommendation of the Board of Selectmen as far as the payroll, but wanted the department to live with a 14% increase. An employee of the Fire Department stated that the things listed above were common sense things that need to be spent, like the part-time pay.

A voice vote was taken on the amendment to Article 9 and the amendment failed.

Barry Wingate made a motion to amend Article 9 to add the sum of \$22,000.00 to the Police Department Operating Budget. This addition would change the Police Department Operating Budget to \$540,190.00. Bob Gray seconded the motion.

Barry Wingate spoke on the amendment. The above amount would effect 4 items. One is the Health Insurance, which they want to increase because they have 5 full-time positions to pay for with 2 support people and currently what is in the budget is short \$2,000. If this money isn't put back in, they will not be able to offer benefits to the 2 people they need to hire. Another line item that is affected is the uniform money and they need to increase this to \$4500.00 in order to have uniforms for these same 2 people. The next line item is salaries. As they would like to offer a starting pay of \$29,000, they would like to increase this item by \$3,000. The last item is the special operations unit. He then stated that services are up and Bristol is growing. Archie Auger, budget committee chair, stated that they had no problem with putting money back into health insurance, but felt the discussion about the new tactical operations unit was not needed. He submitted an article entitled "New tactical unit goes before voters" which was published in the Concord Monitor and written by Rebecca Tsaros. This article states that this is not necessary, but Bob Gray, police commissioner, stated that the article was not accurate and is misleading. Barry stated it could take the States Swat team 3 to 4 hours to respond and set up for an emergency.

A voice vote on the amendment to Article 9 was undetermined and a ballot vote was taken with the following results: Yes 71 No 51. The amendment to Article 9 passed.

*Continued...*

*2003 Town Meeting Continued...*

George Corrette made a motion to amend Article 9 to increase the budget by Three Thousand Seven Hundred ninety-two dollars (\$3792.00) for Genesis Behavioral Health Services, which is the amount approved by the Selectmen for that organization (Genesis under Social Service). Leslie Dion seconded the motion.

George Corrette stated that Genesis is a non profit mental health office and they serve the Bristol community. If a welfare recipient needs help, Genesis is recommended. Services go from youth to elderly and he hopes we support this. Jay Meegan, budget committee member, stated that the function of Government is to provide services and not to fund private charities. A discussion ensued on the benefits Bristol's youths receive from this organization.

A voice vote was taken on the amendment to Article 9 and was undetermined. A show of hands produced the following results: Yes 50 No 47. The amendment to Article 9 passed.

Barry Wingate made a motion to amend Article 9 to add the sum of \$6000.00 to the Capital Equipment Police Cruiser Account. This addition would change the Police Cruiser Account to \$34,000.00 instead of \$28,000.00 and the total Capital Equipment Account to \$99,000.00. Bob Gray seconded the motion.

Barry Wingate spoke on the motion. The police department is currently working on an 18-month cruiser replacement theory that has been working very well. As the current 4-door sedan can not get them places they need to, they would like to buy a full size 4X4 all-purpose vehicle. It will be a fully marked vehicle. Archie Auger stated that the budget committee put in an amount for a cruiser and told the police department they can buy what they want, with that money.

A voice vote was taken on the amendment to Article 9 and the amendment failed.

John Williamson made a motion to amend Article 9 to amend the Emergency Management Budget line item numbered 01-4290-190 EM Payroll from \$750.00 (seven hundred fifty dollars to \$1500.00 (one thousand five hundred dollars). Because this is a payroll item it will affect line item numbered 01-4290-220 FICA from \$47.00 (forty-seven dollars) to \$93.00 (ninety-three dollars) as well as line item numbered 01-4290-225 Medicare from \$11.00 (eleven dollars) to \$22.00 (twenty-two dollars) respectively. Total increase to the budget for the three line items is \$807.00 (eight hundred-seven dollars). John Bianchi seconded the motion.

John Williamson stated that this is a small amount to pay to be ready for the events around us. Susan Duncan stated the when the budget committee agreed to go a full time fire chief, they felt they didn't need to pay to have an emergency management person, as it should be included in the Chief's pay. Although, due to an error, it was paid last year. Some felt that this was a totally different job and that the Chief might not have realized that this was included in his job.

*Continued...*

*2003 Town Meeting Continued...*

A voice vote was taken on the amendment to Article 9 and the amendment failed.

A discussion ensued as to the amount of money Article 9 now was at, including the amendments of \$22,000 and \$3,792. Archie Auger stated that the new figure for Article 9 was \$3,427,425.00 and explained how he came to this figure.

A voice vote was taken on Article 9 as amended with a final figure of \$3,427,425.00 and the motion passed.

Jay Meegan made a motion to restrict reconsideration of the previously considered articles. Chris Stannas seconded the motion.

A voice vote was taken on the motion to restrict reconsideration and the motion passed.

**Article 10:** Authorize the town to preserve indefinitely ownership of the town's property, acquired by tax deed (adjacent to Newfound River along Route 3A) Tax Map #224 Lot #052 for future use by the town. Recommended by the Selectmen. (Majority vote required). Moved by William Phinney and seconded by Bob Curdie.

William Phinney stated that this property is the land that borders Newfound River and was known as the Rivest Property. The Selectmen felt this was an important piece of property to the Town of Bristol, as our bike path is going through it. By passing this article, future Selectmen would have to come through Town Meeting in order to dispose of it. Leslie Dion, bike path committee chairman, gave the status of the bike path, stating they have run into some environmental permits that need to be approved before they can continue on.

A voice vote was taken on Article 10 and it passed.

**Article 11: The Health Care for New Hampshire Resolution**

Whereas, New Hampshire residents pay the 12<sup>th</sup> highest cost of insurance in the country; and Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That, we, the citizens of Bristol, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, un-and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and

*Continued...*

*2003 Town Meeting Continued ...*

- That these efforts help control the skyrocketing cost of health care.

(Submitted by petition) Moved by Dorothy O'Hara and seconded by Bruce Wheeler.

Dorothy O'Hara spoke on the article stating that this would not cost the Town anything. All it does is send a message to Concord to help find insurance for all people. Burt Williams, State Representative, volunteered to take this to Concord himself. Several residents voiced concerns that when we ask Concord for assistance, it ends up costing us more. One resident felt that there must be other ways of doing this, even though he understands that insurance is a struggle.

A voice vote was taken on Article 11 and it failed. It was contested and a show of hands was conducted with the following results: Yes 42 No 30. Article 10 passed.

**Article 12:** To see if the town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve there natural, cultural and historic resources and therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget. (Submitted by petition). Moved by Chris Stamnas and seconded by Susan Duncan.

Burt Williams stated that LCHIP has strong support at the state, but will be cut this year, as there is no money being funded. Ned Gordon, moderator, stepped down as moderator to speak on this motion, and Bill Phinney acted as moderator during this time. Ned Gordon stated that what LCHIP does is help restore old buildings like churches; town halls; granges. These buildings would have been taken down if it weren't for LCHIP. Legislation was enacted to help preserve what we have left by putting together 12M to preserve the land and buildings from development. He hopes we support this.

A voice vote was taken and Article 12 passed. Ned Gordon resumed the job of moderator.

**Article 13:** To transact any other business which may legally come before this meeting. Moved by William Phinney and seconded by Bob Curdie.

Doreen Powden wanted to thank the budget committee and selectmen for working hard for the Town. William Phinney wanted to have a round of applause for Chris Stamnas, for his 3 years of service as selectman for the Town. He also wanted to welcome our newest selectman Susan Duncan.

As there was not other business to come before the meeting, Susan Duncan made a motion to adjourn at 12:02am and Raymah Simpson seconded.

Sincerely,

## 2003 TAX RATE CALCULATION

Gross Appropriations	3,549,581		
Less: Revenues	1,987,378		
Less: Shared Revenues	27,924		
Add: Overlay	<u>50,430</u>		
War Service Credits	27,800		
Net Town Appropriations	<u>1,612,509</u>		
Special Adjustment	0		
Approved Town/ City Tax Effort	1,612,509		Town Rate 6.35
		School Portion	
Net Local School Budget			
(Gross Approp.—Revenue)	0		
Regional School Apportionment	4,792,548		
Less: Adequate Education Grant	<u>(1,288,100)</u>		
State Education Taxes	<u>(1,102,212)</u>		
Approved School(s) Tax Effort	2,402,236		Local School Rate 9.48
		State Education Taxes	
Equalized Valuation (no utilities) x	\$4.92	<u>        </u>	
224,026,744		1,102,212	State School Rate 4.45
Divided by Local Assessed Valuation (no utilities)			
247,892,348			
Excess State Education Taxes to be Remitted to State	<u>        </u>		
Pay to State	0		
		County Portion	
Due to County	<u>439,679</u>		
Less Shared Revenues	<u>(7,006)</u>		
Approved County Tax Effort	432,673		County Rate
Total Property Taxes Assessed	5,549,630		
Less: War Service Credits	<u>(27,800)</u>		
Add: Village District Commitment(s)	0		
Total Property Tax Commitment	5,521,830		
		Proof of Rate	
Net Assessed Valuation		Tax Rate	Assessment
State Education Tax			
(no utilities)	247,892,348	4.45	1,102,212
All Other Taxes	253,506,763	17.54	<u>4,447,418</u>

Total Rate  
21.99

### SCHEDULE OF LONG TERM DEBT

Long-term debt payable at December 31, 2002, is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Out- standing At 12/31/02
Description					
General Long-Term Debt Account Group					
General Obligation Debt Payable					
Bridge Bond	\$ 300,000	1995	2005	5.00	\$ 90,000
Compensated Absences Pay- able					\$ 89,395
Vested Earned Time					
Enterprise Funds					\$ 179,395
Water Tank	\$ 440,970	1988	2003	6.95-7.55	\$ 30,000
Drinking Water State Re- volving Loan Fund	\$ 117,515	2000	2005	1.3175	\$ 63,510
Sewer Treatment Plant	\$ 940,000	1989	2009	6.70-6.75	\$ 315,000
Total Enterprise Funds					\$ 408,510
Total General Long-term Debt Account Group and Enterprise Funds					\$ 587,905

The annual requirements to amortize all general obligation debt outstanding as of December 31, 2002, including interest payment, are as follows:

General Fund Debt			
Fiscal Year Ending December 31,	Principal	Interest	Total
2003	\$ 30,000	\$ 4,725	\$ 34,725
2004	30,000	3,150	33,150
2005	30,000	1,575	31,575
Totals	\$ 90,000	\$ 9,450	\$ 99,450

#### Annual Requirements to Amortize General Fund Debt

#### Annual Requirements to Amortize Enterprise Fund Debt

Enterprise Fund Debt			
Fiscal Year Ending December 31,	Principal	Interest	Total
2003	\$ 99,626	\$ 23,650	\$ 123,276
2004	67,034	18,275	85,309
2005	61,850	15,173	77,023
2006	45,000	12,105	57,105
2007	45,000	9,090	54,090
2008-009	90,000	9,113	99,113
Totals	\$408,510	\$ 87,406	\$ 495,916

All debt is general obligation debt of the Town, which is backed by its full faith and credit. The Enterprise Funds pay all of their respective debt as approved and budgeted on an annual basis.

## Schedule of Town Property

MAP	LOT	ADDRESS/LOCATION	ASSESSMENT
103	053	Wulamat Road	1,900.00
104	002	West Shore Road	14,800.00
106	030	Lake Street	17,300.00
108	100	Cummings Beach	426,000.00
111	009	Avery-Crouse Beach	484,800.00
111	087	Lake Street	8,500.00
112	021	22 Bristol Hill Road	8,060.00
112	071	230 Lake Street	506,870.00
112	084	Hillside Ave	7,960.00
112	096	306 North Main Street	813,880.00
112	096.01	North Main Street	16,400.00
113	024	L/O Lake Street	30,210.00
113	025	85 Lake Street	327,060.00
113	047	North Main Street	53,730.00
Right of way		Summer Street	
114	047	45 Summer Street	158,670.00
114	052	85 Summer Street	33,880.00
114	108	Spring Street	19,880.00
114	112	Summer Street	4,610.00
114	115	56 Central Street	18,310.00
114	118	28 Central Street	21,690.00
114	179	85 Pleasant Street	125,330.00
114	191	Central Square	11,590.00
115	001	15 High Street	102,450.00
115	026	Chestnut Street	21,040.00
115	069	Water Street	8,200.00
116	001	Chestnut Street	12,800.00
116	057	L/O Fourth Street	12,000.00
203	038	L/O Akerman Road	21,400.00
203	039	Corner of West Shore Road	15,300.00
203	086.01	West Shore Road	222,200.00
203	119	500 West Shore Road	51,300.00
203	120	West Shore Road	31,900.00
203	121	L/O West Shore Road	15,300.00
203	157	Adams Drive #6	7,000.00
217	084	Birch Road	11,400.00
217	087	Birch Road	11,400.00
217	101	866 North Main Street	656,600.00
217	130	Brookwood Park Road	15,800.00
221	025	Cemetery Summer Street	12,800.00
219	032	L/O Ten Mile Brook Road	16,400.00
223	008	L/O Summer Street	6,200.00
223	031	L/O Summer Street	13,200.00
223	063	70 Hall Road	66,320.00
223	075	Avers Island Road	64,500.00
223	076	180 Avers Island Road	1,024,990.00
223	077	Avers Island Road	15,700.00
223	078	100 Avers Island Road	98,170.00
224	050	Lake Street	13,400.00
224	051	Lake Street	15,600.00
224	052	Lake Street	63,600.00
224	054	Lake Street	12,900.00
227	036-FSMT	185 New Chester Mtn Road	20,160.00
230	010	Profile Falls Road	6,600.00
TOTAL			\$ 5,778,060.00

Plodzik & Sanderson  
Professional Association/ Accountants & Auditors  
193 North Main Street, Concord, NH 03301-5036 (603) 225-6996

**INDEPENDENT AUDITOR'S COMMUNICATION OF  
REPORTABLE CONDITIONS AND OTHER MATTERS**

To the Members of the Board of Selectmen  
Town of Bristol  
Bristol, New Hampshire

In planning and performing our audit of the Town of Bristol for the year ended December 31, 2002, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not be necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weakness as defined above.

During the course of our review, we noted the following conditions:

*Fixed Assets—Capitalization Policy Required*

The Water and Sewer Department Funds are Enterprise Funds, and therefore detailed fixed assets records are required to be maintained, along with related annual depreciation charges. The Town has annually relied on the independent auditors to record these charges. There is no formal policy in place to provide necessary guidelines for the recognition of fixed assets.

We recommend that responsible officials consider adopting formal policies and procedures for fixed assets accounting, and we would be pleased to assist in the formulation and adoption of such procedures.

*Continued...*

*Independent Auditor's Report Continued...*

## Follow-up to Prior-Year Management Letter Comments

*General Books of Accountant*

A considerable amount of time was spent in the prior year assisting the bookkeeper in preparing the year-end financial statements. The problems encountered included the general ledgers of the major funds (General, Water and Sewer Departments) not having been properly reconciled at year-end and being out of balance. Extenuating circumstances led to many of these problems.

This year, a new bookkeeper was hired and the records were maintained in a very competent manner. There were no major problems encountered during this year's audit.

*Custody of Ambulance Reserve Fund*

We had noted that there was an Ambulance Capital Reserve Fund in the custody of the Treasurer that was being maintained as a Special Revenue Fund. In 2002, this money was transferred to the Town's Trustees of Trust Funds, and an Ambulance Capital Reserve Fund was properly established.

*Ambulance Billings—Repeat Comment*

The Town changed its contractor for ambulance billings' services in September 2000. As was noted in the past, our audit of this year's financial statements revealed very little control being exercised over this area of accounts receivable. There were no general ledger control maintained over the billings throughout the year, and the amount due the Town was not recorded at year-end.

It was noted that in early 2003, a new contractor familiar with ambulance billings will be taking over the billing services and reporting to the Town on a monthly basis.

We still recommend that the Town Administrator prepare an internal accounting control procedures manual for the Fire Department and Bookkeeping Department to follow in order to maintain accountability over the ambulance billings.

This report is intended solely for the information and use of management and others with in the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

March 14, 2003

Plodzik & Sanderson  
Professional Association

**EXHIBIT A**  
**TOWN OF BRISTOL, NH**  
**Combined Balance Sheet**  
**All Fund Types and Account Group**  
**December 31, 2002**

<u>ASSETS AND OTHER DEBITS</u>				<u>Proprietary Fund Type</u>		<u>Fiduciary Fund Types</u>		<u>Account Group</u>	
				<u>General Enterprise</u>		<u>Trust and Agency</u>		<u>General Long-Term Debt</u>	
								<u>Total Memorandum Only</u>	
<u>Assets</u>									
Cash and Equivalents									
Investments	\$ 365,637	8,138.00	11,291		77,322.00	6,781.00	887,362		457,878.00
Receivables (Net of Allowances for Uncollectible)	845,855				168,000				1,912,508
Taxes	1,295,947								
Accounts	21,021				148,200				1,295,947
Intergovernmental	252,566				95,029				169,221
Interfund Receivable	166,533		270		39,066				347,595
Inventory					17,59,356				1,965,245
Prepaid Items					16,168				16,168
Fixed Assets	8,954				36,175				45,129
Accumulated Depreciation					5,656,730				5,656,730
Other Debts					(3,287,163)				(3,287,163)
Amount to be Provided for Retirement of General Long-Term Debt									
<u>TOTAL ASSETS AND OTHER DEBITS</u>	<u>\$ 2,956,533</u>	<u>\$ 19,699</u>	<u>\$ -</u>		<u>\$ 2,949,527</u>	<u>\$ 2,653,499</u>	<u>\$ 190,642</u>	<u>\$ 190,642</u>	<u>\$ 8,769,900</u>
<u>LIABILITIES AND EQUITY</u>									
<u>Liabilities</u>									
Accounts Payable	\$ 60,896				7,065				60,922,00
Accrued Payroll and Benefits	39,307				7,289				46,372
Retainage Payable	512				1,684,356				7,289
Intergovernmental Payable	1,759,356		735	69,821	101,340	33,933			1,684,868
Interfund Payable	3,110				99,626				1,965,245
Deferred Tax Revenue					308,884				3,110
General Obligation Bonds/Notes Payable - Current									99,626
General Obligation Bonds/Notes Payable									398,884
Capital Lease Payable									
Compensated Absences Payable									
Total Liabilities	<u>1,863,181</u>	<u>735</u>	<u>69,821</u>		<u>17,393</u>	<u>541,597</u>	<u>1,718,375</u>	<u>1,700,002</u>	<u>4,384,351</u>
Equity									
Contributed Capital									
Retained Earnings									
Unreserved									
Fund Balances									
Reserved For Encumbrances	332,203								760,641
Reserved For Endowments									332,203
Reserved For Special Purposed									203,455
Unreserved									731,669
Designated For Contingency									23,574
Designated For Special Purposes									18,964
Undesignated (Deficit)									667,754
Total Equity	<u>737,575</u>	<u>18,964</u>	<u>(69,821)</u>		<u>2,407,930</u>	<u>\$ 935,124</u>	<u>\$ 2,653,499</u>	<u>\$ 190,642</u>	<u>\$ 4,385,549</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 2,956,533</u>	<u>\$ 19,699</u>	<u>\$ -</u>		<u>\$ 2,949,527</u>	<u>\$ 2,653,499</u>	<u>\$ 190,642</u>	<u>\$ 190,642</u>	<u>\$ 8,769,900</u>

## EXHIBIT C

## TOWN OF BRISTOL, NEW HAMPSHIRE

## Statement of Revenues, Expenditures and Changes in Fund Balance

## Budget and Actual (Budgetary Basis)

## General Fund

For the Fiscal Year Ended in December 31, 2002

	Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes	\$ 1,442,572	\$ 1,475,066	\$ 32,494
Licenses and Permits	404,500	468,703	64,203
Intergovernmental	266,668	251,012	(15,656)
Charges for Services	290,000	285,349	(4,651)
Miscellaneous	26,200	30,669	4,469
<u>Other Financing Sources</u>			
Operating Transfers In		735	735
<u>Total Revenues and Other Financing Sources</u>	<u>2,429,940</u>	<u>2,511,534</u>	<u>81,594</u>
<u>Expenditures</u>			
<u>Current</u>			
General Government	560,877	522,599	38,278
Public Safety	917,130	889,839	27,291
Highways and Streets	456,577	448,061	8,516
Sanitation	223,133	268,327	(45,194)
Health	39,245	35,080	4,165
Welfare	97,201	68,296	28,905
Culture and Recreation	105,607	96,703	8,904
Conservation	600	300	300
Debt Service	36,301	36,300	1
Capital Outlay	113,094	113,216	(122)
<u>Other Financing Uses</u>			
Operating Transfers Out	128,433	129,302	(869)
<u>Total Expenditures and Other Financing Uses</u>	<u>2,678,198</u>	<u>2,608,023</u>	<u>70,175</u>
<u>Deficiency of Revenues and Other Financing Sources Under Expenditures and Other Financing Uses</u>	<u>\$ (248,258.00)</u>	<u>(96,489)</u>	<u>\$ 151,769</u>
<u>Unreserved Fund Balance - January 1 (As Restated, *See Note 3-L)</u>		857,638	
<u>Unreserved Fund Balance</u>		<u>\$ 761,149</u>	

\* 3-L Restatement of Equity - Fund equity at January 1, 2002 was restated to give retroactive effect to the following prior period adjustment:

	General Fund	Water Dept. Fund
To recognize additional adjustments made to accounts payable	\$ (15,620)	\$ 18,671
Unreserved, Undesignated Fund Balance, as previously stated		848,258
Unreserved, Undesignated Fund Balance, as		

**2003**  
**TOWN CLERK'S REPORT**

5936 Motor Vehicle Registrations                    \$440,230.50

Dog Licenses

541 Licenses	\$ 3,494.75
23 Dog Fines	<u>575.00</u>
	4,069.75

26 Marriage Licenses                    \$ 1,170.00

Vital Statistic Fees	<u>3,424.00</u>
	4,594.00

Dump Stickers                    \$ 3,906.00

Tire Disposal Fees                    868.00

Construction & Demo                    1,635.00

Propane                                218.00

Metal Disposal Fees	<u>2,461.00</u>
	9,088.00

2 Filing Fees                            \$        5.00

Boat Registrations                    11,487.78

Beach Stickers                            6,225.00

UCC Filings                            1,697.00

Miscellaneous Fees	<u>276.87</u>
	19,691.65

TOTAL	\$477,673.90
	=====

Patricia F. Woolsey, Town Clerk

MS-61

## TAX COLLECTOR'S REPORT

For the Municipality of BRISTOL Year Ending DECEMBER 31, 2003

### DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR*		Levy for Year of this Report	PRIOR LEVIES		
			2002	2001 (PLEASE SPECIFY YEARS)	2000 & PRIOR
Property Taxes	#3110	xxxxxx	1,313,713.87	1,181.00	2,784.10
Resident Taxes	#3180	xxxxxx	0	0	0
Land Use Change	#3120	xxxxxx	0	0	0
Yield Taxes	#3185	xxxxxx	0	0	0
Excavation Tax @ \$02/yd	#3187	xxxxxx	565.46	0	0
Utility Charges	#3189	xxxxxx	0	0	0
		xxxxxx			

### TAXES COMMITTED THIS YEAR

Property Taxes	#3110	5,533,174.79	1,242.54
Resident Taxes	#3180	0	0
Land Use Change	#3120	46,580.00	0
Yield Taxes	#3185	14,661.89	0
Excavation Tax @ \$02/yd	#3187	391.82	0
Utility Charges	#3189	0	\$20.14

### FOR DRA USE ONLY

Property Taxes	#3110	5,533,174.79	1,242.54	0	0
Resident Taxes	#3180	0	0	0	0
Land Use Change	#3120	0	0	0	0
Yield Taxes	#3185	0	0	0	0
Excavation Tax @ \$02/yd	#3187	0	0	0	0
Interest - Late Tax	#3190	4,544.02	15,078.20	0	0
Resident Tax Penalty	#3190	0	3,308.50	0	0
<b>TOTAL DEBITS</b>		<b>\$1,627,009.87</b>	<b>\$1,239,652.94</b>	<b>\$1,181.00</b>	<b>\$2,784.10</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 COMMUNITY SERVICES DIVISION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487 CONCORD, NH 03302-0487  
 (603)271-3357

**TAX COLLECTOR'S REPORT**For the Municipality of BRISTOL Year Ending DECEMBER 31, 2003**CREDITS**

REMITTED TO TREASURER	Levy for this Year 2003	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2002	2001	2000 & PRIOR
Property Taxes	5,157,495.07	1,216,953.87	1,181.00	2,784.10
Resident Taxes	0	0	0	0
Land Use Change	46,580.00	0	0	0
Yield Taxes	14,661.89	0	0	0
Interest (include lien conversion)	4,649.03	18,386.79	0	0
Penalties	0	0	0	0
Excavation Tax @ \$.02/yd	392.83	565.90	0	0
Utility Charges	0	530.48	0	0
Conversion to Lien (principal only)	0	0	0	0
<b>DISCOUNTS ALLOWED</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ABATEMENTS MADE**

Property Taxes	11,082.85	3,215.88	0	0
Resident Taxes	0	0	0	0
Land Use Change	0	0	0	0
Yield Taxes	0	0	0	0
Excavation Tax @ \$.02/yd	0	0	0	0
Utility Charges	0	0	0	0
<b>CURRENT LEVY DEEDED</b>	<b>261.68</b>	<b>0</b>	<b>0</b>	<b>0</b>

**UNCOLLECTED TAXES - END OF YEAR #1080**

Property Taxes	391,916.54	0	0	0
Resident Taxes	0	0	0	0
Land Use Change	0	0	0	0
Yield Taxes	0	0	0	0
Excavation Tax @ \$.02/yd	0	0	0	0
Utility Charges	0	0	0	0
<b>TOTAL CREDITS</b>	<b>\$5,627,039.87</b>	<b>\$1,239,652.92</b>	<b>\$1,181.00</b>	<b>\$ 2,784.10</b>

**TAX COLLECTOR'S REPORT**For the Municipality of BRISTOL Year Ending DECEMBER 31, 2003**DEBITS**

	Last Year's Levy	PRIOR LEVIES		
	2002	2001	2000 (PLEASE SPECIFY YEARS)	1999 & PRIOR
Unredeemed Liens Balance at Beg. of Fiscal Year	0	89,303.32	27,293.13	2,603.71
Liens Executed During Fiscal Year	139,803.93	0	0	0
Interest & Costs Collected (AFTER LIEN EXECUTION)	4,189.94	13,521.21	8,199.42	1,210.13
OTHER CHARGES	0	46.80	0	0
<b>TOTAL DEBITS</b>	<b>\$ 143,993.87</b>	<b>\$102,871.33</b>	<b>\$ 35,492.55</b>	<b>\$ 3,813.84</b>

**CREDITS**

REMITTED TO TREASURER:	Last Year's Levy	PRIOR LEVIES		
		(PLEASE SPECIFY YEARS)		
Redemptions	57,433.41	41,019.66	26,074.04	2,468.96
Interest & Costs Collected (After Lien Execution)	#3190 3,434.94	14,054.21	8,452.67	1,344.88
Abatements of Unredeemed Taxes	371.81	479.73	92.62	0
Liens Deeded to Municipality	322.46	323.53	342.42	0
Unredeemed Liens Balance End of Year	#1110 82,431.24	46,994.20	530.79	0
<b>TOTAL CREDITS</b>	<b>\$ 143,993.87</b>	<b>\$102,871.33</b>	<b>\$ 35,492.55</b>	<b>\$ 3,813.84</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? YESTAX COLLECTOR'S SIGNATURE Peter H. CollierDATE 01/09/04

## **Assessor's Agent Report**

The real estate market in Bristol, as in most communities in the Lakes Region, continues to escalate.

As a result the assessments that were updated in 2002 now fall well below market value. Based upon the sales occurring during 2003, we expect our assessments to be reflecting roughly 65% of 2003 market values. Accordingly, the Town needs to perform a valuation update for 2004 to bring the assessments in line with the sales that reflect emerging market conditions.

The policy of annual assessment updates is a two-fold process:

1. Cycled inspections: The State Constitution requires that an inventory of all properties be 'taken anew every five years, or more often as the court requires'.
2. Reassessments: According to RSA 75:8, all assessments must be adjusted annually, in order to ensure proportionality in assessments each year.

Inspections: The Town has adopted a policy of inspecting all properties on a cyclical basis, 20% each year, so that over a five-year period we will have inspected all properties in accordance with the Constitutional requirement. In 2003 we completed year two of this process. In 2004 we will continue the third year of the inspection process. The purpose for the inspections is to revise incorrect data on existing assessment records.

Reassessments: As the market changes, assessments should be adjusted according to these changes, each year. This may mean that some property assessments are increased and others decreased while others remain the same according to current market conditions. For example, waterfront properties continue to increase in market value at a greater rate than off-water single-family homes. So, while single-family off-water properties will increase, waterfront properties will increase at a higher rate for that is what the market was indicating.

The premise for these changes is that no one group or class of properties should be assessed at a higher or lower percentage of market value than any other group of properties. If every property is assessed at the same proportion of market value at the same time, then each property owner will pay no more nor less than their fair share of taxes. This is the point of the annual assessment update process.

*Continued...*

*Assessor's Agent Report Continued...*

The alternative is to do nothing, live with the internal subsidies occurring amongst the groups and classes of properties, and have a full re-valuation every five years. The Selectmen have opted not to allow this however, for the costs of full revaluations are tremendous, and the sudden shift in property taxes is hurtful to those on the receiving end. By adjusting each year, the shifts are mitigated to smaller amounts, and the Town will never need to perform another full revaluation by an outside firm.

Bristol is slated to have an assessment review by the State in 2006. At that time we will be required to have our assessments at 90% to 110% of market value, and be able to demonstrate equity in assessments between property classes, which means we must maintain all assessments at the same level of market value. The cost for a revaluation at that time (2005) would likely cost \$250,000 or more, not including internal costs to accommodate an outside company. The Selectmen wish to avoid this contingency.

It is very important that the data on file for each property be accurate in order to ensure an accurate assessment. We encourage all taxpayers to review the information on record for their property when they have an opportunity. You may request an inspection of your property at any time. We would be happy to go over the information with you and ensure that there are no errors of record.

Respectfully,

Janis M. Carruth, CNHA  
Assessor's Agent

**Town of Bristol  
Trust Funds  
12/31/2003**

**NH Public Deposit Investment  
Pool (MBIA):**

Fund	1/1/2003	Interest	Additions	Distribution:	12/31/2003
Jackman	15,373.31	124.42		(124.42)	15,373.31
Minot Sleeper	2,663.27	21.71		(21.71)	2,663.27
CF Bennett	12,220.95	98.74			12,319.69
Water Cap Res	260,060.28	2,396.21	99,000.00	(809.00)	360,647.49
Kelley Park Fd	28,593.01	230.93			28,823.94
Highway Eq	13,140.13	297.84	50,000.00		63,437.97
Proctor Cap Res	16,728.65	135.07			16,863.72
Fire Dept Res	65,239.48	747.81	50,000.00		115,987.29
Tercentennial Fd	1,304.12	9.91			1,314.03
Cemetery Perpetual	1,712.83	13.45		(13.45)	1,712.83
Sanborn Cem	1,139.66	9.26			1,148.92
Kelley Pk Eq	913.89	7.53			921.42
Kelley Pk LKT	1,452.46	12.51			1,464.97
Sewer Cap Res II	106,756.69	591.02		(35,509.99)	71,837.72
Worthen Cem Res	3,959.20	37.53	1,135.00		5,131.73
Accrued Wages	48,253.07	389.87			48,642.94
Ambulance Res	19,620.47	311.86	40,000.00		59,932.33
<b>Total MBIA</b>	<b>599,131.47</b>	<b>5,435.67</b>	<b>240,135.00</b>	<b>(36,478.57)</b>	<b>808,223.57</b>

**Checking Account at BNH:**

Kelley Park Fund	291.90	55.84			347.74
<b>Total BNH/MBIA</b>	<b>599,423.37</b>	<b>5,491.51</b>	<b>240,135.00</b>	<b>(36,478.57)</b>	<b>808,571.31</b>
Kelley Park Land	3,500.00				3,500.00
<b>Total Trust Funds</b>	<b>602,923.37</b>	<b>5,491.51</b>	<b>240,135.00</b>	<b>(36,478.57)</b>	<b>812,071.31</b>

**Water Disbursed:**

Desk & mat	809.00
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**Sewer Disbursed:**

Line Cleaning		29,486.00
Dumpster cover		1,107.21
Central St Sewer		3,129.72
Waste Line		1,787.06

Total Disbursed	809.00
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Total Disbursed		35,509.99
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## Treasurer's Report 2003

## I. General Fund

Balance 01-01-03 .....	1,210,392.55
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## Receipts:

Town Clerk .....	477,673.90
Tax Collector .....	6,610,368.38
Selectmen .....	1,285,149.55
Interest .....	10,688.13
Total Available.....	9,603,272.51
Orders Paid.....	(7,446,365.83)
Balance 12-31-03 .....	2,156,906.68

## 2. Water Commission

Balance 01-01-03 .....	198,671.14
------------------------	------------

## Receipts:

Commissioners.....	276,694.23
Interest.....	1,604.37
Total Available .....	476,969.74
Orders Paid .....	(272,561.97)
Balance 12-31-03 .....	184,407.77

## 3. Sewer Commission

Balance 01-01-03 .....	46,600.86
------------------------	-----------

## Receipts:

Commissioners.....	445,234.04
Interest.....	748.28
Total Available .....	492,583.18
Orders Paid .....	(372,575.49)
Balance 12-31-03 .....	120,007.69

## 4. Air Compressor Fund

Balance 01-01-03.....	1,691.15
-----------------------	----------

## Receipts:

Interest.....	7.04
Total Available .....	1,698.19
Orders Paid .....	0
Balance 12-31-03.....	1,698.19

## 5. EMS Fundraisers

Balance 01-01-03.....	1,848.67
-----------------------	----------

## Receipts:

Interest.....	11.12
Total Available .....	1,859.79
Orders Paid .....	0
Balance 12-31-03.....	1,859.79

*Continued...*

*Treasurer's Report Continued...*

## 6. Kelley Park Commission

Balance 01-01-03..... 1,281.49

## Receipts:

Interest..... 7.70

Total Available ..... 1,289.19

Orders Paid ..... 0

Balance 12-31-03..... 1,289.19

## 7. Conservation Commission

Balance 01-01-03..... 2,206.40

## Receipts:

Interest..... 19.51

Total Available ..... 2,225.91

Orders Paid ..... 0

Balance 12-31-03..... 2,225.91

## 8. Police Fund

Balance 01-01-03..... 305.40

## Receipts:

Interest..... 3.69

Total Available ..... 309.09

Orders Paid ..... 0

Balance 12-31-03..... 309.99

## 9. CDBG- Wastewater Treatment Plant Upgrade

Balance 01-01-03..... 0

## Receipts:

Commissioners..... 182,931.00

Total Available ..... 182,931.00

Orders Paid ..... (182,830.02)

Balance 12-31-03..... 100.98

### Warrant Articles

Article 1 To choose all necessary Town Officers for the year ensuing. Polls close at 7:00 pm  
And further action on the following articles at the Town Hall on Summer Street in said Bristol at 7:00 pm  
on Wednesday, March 10, 2004.

Passage of this article shall override the 10% limitation imposed on this appropriation due to the non-recommendation of the budget committee

Article 2 To see if the town will vote to raise and appropriate the sum of four hundred fifty thousand dollars (\$450,000) (gross budget) to purchase a new ladder truck for the Fire Department, and to authorize the issuance of not more than the amount of three hundred forty-five thousand dollars (\$345,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore authorize the sum of one hundred five thousand dollars (\$105,000) to be withdrawn from the fire capital reserve fund created for this purpose for the down payment. This article was requested by the Fire Commission. The amount of this article is not included in the operating budget under Article 10. (2/3 vote required) (Recommended by the Selectmen) (Not Recommended by the Budget Committee)

Article 3 To see if the Town will vote (under RSA 72:27-a) to increase the veteran's credit for a totally disabled veteran (RSA 72:35, I-a) or surviving spouse (RSA 72:29-a, II), tax exemption from one thousand four hundred dollars (\$1,400) to one thousand seven hundred dollars (\$1,700) and increase the veteran's tax exemption (RSA 72:28, II) from one hundred dollars (\$100) to three hundred dollars (\$300). (Majority vote required) (Recommended by the Selectmen)

Article 4 To see if the Town will vote to raise and appropriate the sum of twenty-two thousand dollars (\$22,000) for the purpose of paying a portion of the annual principal and interest payment on the sewer system bond authorized under Article 3 of the 1989 Annual Town Meeting. This amount is in addition to amount appropriated for this same purpose from the Sewer Fund, as set forth in the operating budget. The amount of this article is not included in the operating budget under Article 10. This article was requested by the Public Works Commission. (Majority vote required) (Recommended by the Selectmen) (Recommended by the Budget Committee)

Article 5 To see if the town will vote to raise and appropriate the sum of thirty-five thousand two hundred and fifty dollars (\$35,250) to build a new shed at the Highway Department to store equipment, the amount to come from general taxation. This article was recommended by the Long Range Planning Committee. The amount of this article is not included in the operating budget under Article 10. (Majority vote required) (Recommended by the Selectmen) (Recommended by the Budget Committee)

Article 6 To see if the town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) for the purpose of hiring consultants to study and make recommendations on the future of the Central Street Bridge the amount to come from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2005. The amount of this article is not included in the operating budget under Article 10. (Majority vote required) (Recommended by the Selectmen) (Recommended by the Budget Committee)

[This amount represents 1/2 of the total cost of the study, the other half to be paid by the Town of New Hampton. Eighty percent of the Town's costs are expected to be reimbursed by the State.]

Article 7 To see if the town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) for the purchase of a combination street sweeper/vacuum truck for the Highway Department, the amount to come from general taxation. The amount of this article is not included in the operating budget under Article 10. (Majority vote required) (Recommended by the Selectmen) (Recommended by the Budget Committee)

Article 8 To see if the Town will vote to raise and appropriate the sum of twenty-two thousand dollars (\$22,000) for the purpose of engaging an Engineering firm to develop and submit a plan to the Department of Environmental Services (DES) to prevent further violations from the sewer plant. This is a man-

dated requirement from DES. The amount of this article is not included in the operating budget under Article 10. (Majority vote required) (Recommended by the Selectmen) (Recommended by the Budget Committee)

Article 9 To see if the town will vote to raise and appropriate the sum of sixty-three thousand (\$63,000) for the purchase of the property located on map/lot # 114/180 (45 Pleasant Street, Bristol, New Hampshire currently the location of the Premium Glass shop), for future use by the town, the amount to come from general taxation, and to authorize the Board of Selectmen to take all necessary and appropriate action to carry forth the purpose of this vote. The amount of this article is not included in the operating budget under Article 10. (Majority vote required) (Recommended by the Selectmen) (Recommended by the Budget Committee)

Article 10 To see if the Town will vote to raise and appropriate the budget committee recommended sum of (\$ 3,579,977) for general municipal operations; the selectmen recommend the sum of (\$ 3,559,757). This article does not include appropriations voted on in other warrant articles.

Article 11 To see if the Town will authorize the Board of Selectmen to accept the donation from Freudenberg (TEC) of the so called "upper dam" on the Newfound River and the land on which it stands, if it becomes available and the dam is repaired or replaced. Map and lot # 216.014, approximately .77 acres. The land, dam and future maintenance would become the responsibility of the Town of Bristol.

Article 12 To see if the town will vote to amend the following ordinance pertaining to the Regulations at the Bristol Town Beaches. The current ordinance reads as follows: *Current Town of Bristol Beach Ordinance Ordinance Applies to All Town Beaches and Other Beach Areas Subject to Town Rules.*

1. Parking by permit only, effective July 1 to Labor Day.
2. No lifeguard on duty ... swim at your own risk.
3.
  - a. No washing, bathing with soap.
  - b. No pets of any kind.
  - c. No motor homes, trailers, or trucks over 3/4 ton.
  - d. No fires or cooking.
  - e. No furniture overnight on beach.
  - f. No alcoholic beverages, liquor or drugs.
  - g. No nudity at any age.
  - h. All rubbish to be put in containers provided.
  - i. No boats of any kind, including rowboats, canoes, sailboats, paddleboats, rafts, and other devices designed for locomotion within the swim line.
  - j. No boats of any kind (described above) may be secured to any object on shore. Also no boats of any kind (described above) may be left or stored on shore. (See RSA 270:DI[I] definition of "boat").
  - k. No boats (as described above) shall be launched from town Beach property.
  - l. No vehicle or OHRV of any type allowed on beaches (see RSA 215-A:VII).
  - m. No posts, walkways, fences or other appurtenances that would impede public access.
4. Town Beaches open at 7:00 am and close at 11:00 pm.

Any person found guilty of violating any provision of this ordinance shall be guilty of a violation and shall be subject to a maximum fine of \$1,000.00 as per RSA 651:2,IV (a).

The proposed revised ordinance reads as follows: *PROPOSED Town of Bristol Beach Ordinance Ordinance Applies to All Town Beaches and Other Beach Areas Subject to Town Rules.*

1. Parking by permit only, effective June 1 to Labor Day.
2. No lifeguard on duty ... swim at your own risk.
3. No washing, bathing with soap.
4. No dogs or other pets of any kind on the beach, effective May 1 to Columbus Day.
5. No feeding ducks or other wildlife.
6. No fires or cooking.
8. No furniture or other personal property overnight on beach.
9. No alcoholic beverages, liquor or drugs.
10. No nudity at any age.
11. No littering; all rubbish to be removed from beach.
12. No boats of any kind, including rowboats, canoes, kayaks, sailboats, paddleboats, sailboards, rafts, or other devices designed for locomotion or support within the swim line, on the beach, or secured to any object on shore

behind the swim line. (This does not restrict soft, inflatable toys.)

13. No parking from 11 pm until 7 am.
14. No vehicle or OHGV of any type allowed on beaches (see RSA 215-A:VII).
15. Parking in designated spaces only.
16. Town beaches open at 7:00 am and close at 11:00 pm.

Any person found guilty of violating any provision of this ordinance shall be guilty of a violation and shall be subject to a maximum fine of \$1,000.00 as per RSA 651:2,IV (a).

Article 13 To see if the town will vote to amend the following ordinance pertaining to the Town of Bristol - Parking Ordinance. The current ordinance reads as follows: *Town of Bristol Parking Ordinance*  
The Selectmen of the Town of Bristol hereby adopt the following ordinance, which shall be the responsibility of the Bristol Police Department to enforce. In addition to any other remedy established by law, the Selectmen shall be authorized to enforce the provisions of this ordinance by any proceeding commenced in the Grafton County Superior Court or the Plymouth District Court, and shall be entitled to recover from any violator all costs, including attorney's fees in connection with such enforcement to the extent allowed by said court.

The following fee schedule shall be implemented for parking and traffic violations:

1. No parking zone .....	\$10.00
2. Overnight parking Nov- April, midnight - 6:00am .....	\$15.00
3. Hindering snow removal.....	\$15.00
4. Parked on sidewalk .....	\$15.00
5. Handicap parking .....	\$25.00
6. Parking on cross walk .....	\$15.00
7. Parked in front of hydrant, fire lane, or within 15 feet.....	\$25.00
8. Parked within an intersection or within 15 feet .....	\$10.00
9. Obstructing traffic at construction site .....	\$10.00
10.Right side of vehicle to curb .....	\$10.00
11.Roadway side of vehicle .....	\$10.00

All parking tickets will be assessed an additional \$10.00 fee after ten working days if payment is not made. Failure to pay fine may result in additional charges. December 16, 1999

The proposed ordinance to read as follows: *Town of Bristol Parking Ordinance*

The Selectmen of the Town of Bristol hereby adopt the following ordinance, which shall be the responsibility of the Bristol Police Department to enforce. In addition to any other remedy established by law, the Selectmen shall be authorized to enforce the provisions of this ordinance by any proceeding commenced in the Grafton County Superior Court or the Plymouth District Court, and shall be entitled to recover from any violator all costs, including attorney's fees in connection with such enforcement to the extent allowed by said court.

The following fee schedule shall be implemented for parking and traffic violations:

1. No parking zone .....	\$20.00
2. Overnight parking Nov- April, midnight - 6:00am .....	\$25.00
3. Hindering snow removal .....	\$50.00
4. Parked on sidewalk .....	\$25.00
5. Handicap parking .....	\$100.00
6. Parking on cross walk .....	\$25.00
7. Parked in front of hydrant, fire lane, or within 15 feet .....	\$25.00
8. Parked within an intersection or within 15 feet .....	\$25.00
9. Obstructing traffic at construction site .....	\$25.00
10.Left side of vehicle to curb .....	\$25.00
11.Roadway side of vehicle .....	\$25.00
12. Parking without a permit at a town beach .....	\$25.00
13. Parking in the no parking zone at Cummings Beach .....	\$25.00

All parking tickets will be assessed an additional \$25.00 fee after ten working days if payment is not made. Failure to pay fine may result in additional charges. Vehicles are subject to being towed after the 2<sup>nd</sup> consecutive violation. April 2004

Article 14 To transact any other business which may legally come before this meeting.

Bristol Board of Selectmen : William R. Phinney (Chair), Robert H. Curdie, Susan F. Duncan

## Budget Committee Proposed 2004 Budget

Acct. #	class	Account Name	2003	2003	Dept.	2004	2004	2004
			Budget	Actual		Sel.	BC	
01-4130	110	Town Administrator	52,000	46,769	47,460	47,460	47,460	47,460
01-4130	120	Budget Comm Secretary	1,274	1,736	2,006	2,006	2,006	2,006
01-4130	130	Selectmen (3)	9,500	9,500	9,900	9,900	9,900	9,900
01-4130	133	Moderator	300	78	500	500	500	500
01-4130	210	EX Health Insurance	10,220	1,000	1,000	1,000	1,000	1,000
01-4130	220	EX FICA	3,911	3,782	3,712	3,712	3,712	3,712
01-4130	225	EX Medicare	915	885	688	688	688	688
01-4130	230	EX Retirement	2,610	248	-	-	-	-
01-4130	331	EX Consultant Service	2,500	2,094	2,500	2,500	2,500	2,500
01-4130	341	EX Telephone	1,500	3,374	3,282	3,282	3,282	3,282
01-4130	342	EX Computer Supplies	600	1,155	600	600	600	600
01-4130	343	EX Copier	2,800	1,966	2,800	2,800	2,800	2,800
01-4130	350	Trustees of Trust Funds	-	-	-	-	-	-
01-4130	396	EX Training	2,000	510	1,000	1,000	1,000	1,000
01-4130	550	EX Advertising/Printing	6,800	4,668	6,800	6,800	6,800	6,800
01-4130	560	EX Meetings/Memberships	2,200	2,863	3,953	3,000	3,000	3,000
01-4130	610	Budget Comm Expenses	-	32	-	-	-	-
01-4130	620	EX Office Supplies	3,200	4,382	5,156	4,500	4,500	4,500
01-4130	625	EX Postage	2,370	4,474	4,740	4,500	4,500	4,500
01-4130	670	EX Books/Media	200	40	200	100	100	100
01-4130	690	Selectmen's Expenses	1,000	837	1,050	1,000	1,000	1,000
01-4130	691	Administrator's Expenses	100	53	1,000	1,000	1,000	1,000
01-4130	810	EX New Equipment	1,000	3,048	4,500	4,000	4,000	4,000
**TOTAL** EXECUTIVE			107,000	93,494	102,848	100,348	100,348	100,348
01-4140	110	Deputy Town Clerk	10,250	9,785	11,559	11,559	11,559	11,559
01-4140	130	Town Clerk	18,025	17,903	19,090	19,090	19,090	19,090
01-4140	131	Supervisors Check List	1,000	674	2,115	2,115	2,115	2,115
01-4140	191	Ballot Clerks	425	313	1,300	1,300	1,300	1,300
01-4140	210	ERV Health Insurance (TC,DTC)	16,872	6,868	11,000	12,826	12,826	12,826
01-4140	220	ERV FICA	1,841	1,714	2,112	2,112	2,112	2,112
01-4140	225	ERV Medicare	431	401	494	494	494	494
01-4140	230	ERV Retirement (TC,DTC)	1,419	2,790	2,010	2,010	2,010	2,010
01-4140	291	ERV Meals	300	342	800	800	800	800
01-4140	300	Restoration Records	800	800	1,500	1,500	1,500	1,500
01-4140	342	TC Computer Support	1,000	614	1,000	1,000	1,000	1,000
01-4140	396	TC Seminars	600	420	600	600	600	600
01-4140	550	ERV Advertising/Printing	600	752	950	950	950	950
01-4140	620	ERV Office Supplies	600	212	600	400	400	400
01-4140	625	ERV Postage	800	499	800	800	800	800
01-4140	690	TC Dog License Expense	300	150	300	300	300	300
01-4140	810	ERV New Equipment	500	-	700	700	700	700
**TOTAL** ERV (election, registration, voting)			55,763	44,235	56,930	58,556	58,556	58,556

01-4150	110	Adm. Secretary	-	1,086	1,828	1,828	1,828
01-4150	111	Accountant	33,176	34,075	37,389	37,389	37,389
01-4150	112	Assistant Tax Collector	10,250	9,786	11,559	11,559	11,559
01-4150	130	Tax Collector	18,025	17,903	19,090	19,090	19,090
01-4150	131	Treasurer	2,550	2,607	2,627	2,627	2,627
01-4150	210	FA Health Insurance (for Acct.)	16,872	13,968	13,700	9,696	9,696
01-4150	220	FA FICA (6.20%)	3,968	3,884	4,495	4,495	4,495
01-4150	225	FA Medicare (1.51%)	928	908	1,051	1,051	1,051
01-4150	230	FA Retirement (ACT,DTC,TC) (.059)	3,085	4,829	4,277	4,277	4,277
01-4150	301	Audit	10,000	7,470	10,000	10,000	10,000
01-4150	341	TC/TX Telephone	900	869	900	900	900
01-4150	342	FA Computer Support	3,220	8,200	6,500	6,500	6,500
01-4150	390	FA Recording Fees	500	44	500	500	500
01-4150	391	Tax Sale/Lien Expenses	2,200	1,947	2,500	2,500	2,500
01-4150	396	FA Training	2,000	290	350	350	350
01-4150	561	TX Meetings/Memberships	500	487	600	600	600
01-4150	625	TX Postage	1,200	1,585	1,100	1,100	1,100
01-4150	680	Tax Billing Expense	4,000	2,678	4,000	4,000	4,000
01-4150	690	TX Expenses	-	-	-	-	-
01-4150	810	FA New Equipment	-	-	1,500	1,500	1,500
**TOTAL** FINANCIAL ADM.			113,374	112,616	123,967	119,963	119,963
01-4152	110	Assessing Clerk	25,230	25,667	27,975	27,975	27,975
01-4152	190	Permit Coordinator	10,300	10,640	10,858	10,858	10,858
01-4152	210	Health Insurance (KC)	6,600	6,050	6,930	7,696	7,696
01-4152	220	BP FICA	2,203	2,186	2,408	2,408	2,408
01-4152	225	BP Medicare	515	511	563	563	563
01-4152	230	PR RETIREMENT	1,267	-	2,291	2,291	2,291
01-4152	312	Assessing Service	57,500	35,872	57,500	57,500	55,300
01-4152	342	Computer Support	2,400	3,140	4,396	4,400	4,400
01-4152	560	Meetings/Memberships	300	420	1,000	500	500
01-4152	620	Office Supplies	500	116	131	200	200
01-4152	625	Postage	200	579	569	500	500
**TOTAL** PROP REAPPRAISAL			107,015	85,182	114,621	114,890	112,690
01-4153	320	Legal General	25,000	40,748	47,852	38,000	38,000
01-4153	321	Legal Litigation	30,000	3,986	5,580	20,000	20,000
01-4153	670	Legal Law Books	-	383	443	440	440
**TOTAL** LEGAL			55,000	45,117	53,875	58,440	58,440
01-4155	198	Gen Govt Accrued Benefits Fund	1,332	-	1,250	1,250	1,250
01-4155	198	PA Accrued Benefits	1	-	-	-	-
01-4155	220	PA FICA	82	-	74	74	-
01-4155	225	PA Medicare	19	-	-	-	-
01-4155	240	Tuition Reimbursement	4,200	1,822	4,200	5,500	5,500
01-4155	250	Unemployment Comp.	500	2,249	2,360	2,360	2,360
01-4155	260	Workers Comp.	25,000	29,652	28,689	28,689	28,689
**TOTAL** PERSONNEL ADMIN			31,134	33,722	36,574	37,874	37,800

01-4191	120	PB Secretary	4,296	3,091	5,204	5,204	5,204
01-4191	220	PB FICA	267	192	323	323	323
01-4191	225	PB Medicare	63	45	75	75	75
01-4191	320	PB Legal	1,000	422	1,200	1,200	1,200
01-4191	391	PB Recording Fees	450	-	450	450	450
01-4191	550	PB Advertising/Printing	700	1,037	1,000	1,000	1,000
01-4191	560	PB Meetings/Memberships	300	130	250	250	250
01-4191	620	PB Office Supplies	200	82	200	200	200
01-4191	625	PB Postage	350	535	300	300	300
01-4191	810	PB New Equipment	-	-	100	100	100
		**TOTAL** PLANNING BOARD	7,626	5,535	9,102	9,102	9,102
01-4192	120	ZB Secretary	1,944	1,562	2,630	2,630	2,630
01-4192	220	ZB FICA	121	97	163	163	163
01-4192	225	ZB Medicare	28	23	38	38	38
01-4192	550	ZB Advertising	500	625	500	500	500
01-4192	620	ZB Office Supplies	100	59	100	100	100
01-4192	625	ZB Postage	400	357	400	400	400
01-4192	810	ZB New Equipment	100	-	300	300	300
		**TOTAL** ZONING BOARD	3,193	2,723	4,131	4,131	4,131
01-4193	390	TMP Update Fee	5,500	5,510	5,786	5,600	5,600
		**TOTAL** TAX MAP	5,500	5,510	5,786	5,600	5,600
01-4194	111	GGB Maintenance Cust	22,880	22,377	23,196	23,196	23,196
01-4194	190	GGB Radio Site Cust	300	300	300	300	300
01-4194	191	P/T Custodian	500	-	-	-	-
01-4194	210	GGB Health Insurance	3,121	3,120	1,200	3,639	3,639
01-4194	220	GGB FICA	1,468	1,390	1,457	1,457	1,457
01-4194	225	GGB Medicare	343	325	341	341	341
01-4194	230	GGB Retirement	1,149	1,114	1,386	1,386	1,386
01-4194	290	GGB Travel	1,500	1,408	1,500	1,500	1,500
01-4194	410	GGB Electricity	8,000	7,340	5,142	8,000	8,000
01-4194	411	GGB Heating Oil	4,500	3,997	2,681	4,000	4,000
01-4194	430	GGB Maintenance/Repairs	23,000	2,518	23,000	23,000	23,000
01-4194	431	GGB Radio Site Maint.	300	-	300	300	-
01-4194	435	GGB Security System	500	444	622	500	500
01-4194	490	GGB Town Clock	500	400	500	500	500
01-4194	610	GGB Materials/Supplies	1,500	3,084	2,560	3,000	3,000
01-4194	635	GGB Gas/Oil	2,000	533	2,000	1,000	1,000
01-4194	660	GGB Town Car	600	1,339	1,644	1,500	1,500
01-4194	810	GGB New Equipment	5,800	-	5,800	5,800	5,800
01-4194	811	GGB New Tools	300	-	300	300	300
		**TOTAL** GEN GOVT BUILD	78,261	49,689	73,929	79,719	79,419
01-4195	650	CEM Appropriation	1	-	1	500	500
		**TOTAL** CEMETERIES	1	-	1	500	500
01-4196	480	INS Property/Liability	25,000	27,432	28,804	30,000	28,804
01-4196	483	INS Deductible	2,500	-	2,500	2,500	2,500
		**TOTAL** INSURANCE	27,500	27,432	31,304	32,500	31,304
01-4197	830	Chamber of Commerce	500	500	500	500	500
01-4197	831	Lakes Region Planning	2,705	2,705	2,705	2,705	2,705
01-4197	836	Pasquaney Garden Club	500	500	500	500	500
01-4197	837	Lakes Region Assoc.	250	-	250	250	250
01-4197	838	Neighbor to Neighbor			500	500	250
		**TOTAL** REG ASSOC	3,955	3,705	4,455	4,455	3,955

01-4210	110	PD Chief	52,020	56,000	62,640	59,209	59,209
01-4210	111	PD Lieutenant	41,200	43,058	48,600	46,119	46,119
01-4210	112	PD Sergeant	31,600	-	43,200	34,009	34,009
01-4210	113	Patrolmen (4)	125,421	112,278	125,280	131,947	131,947
01-4210	118	PD Secretary	25,116	27,033	30,240	28,258	28,258
01-4210	119	Resource Officer	25,774	26,505	30,240	28,116	28,116
01-4210	140	PD Overtime	12,000	20,666	12,000	12,000	12,000
01-4210	141	PD Outside Details	10,000	6,702	10,000	10,000	10,000
01-4210	142	PD Investigations	300	837	1,000	1,000	1,000
01-4210	143	PD Witness Fees	2,500	2,172	2,500	2,500	2,500
01-4210	190	Cert. Special Police	9,600	19,301	12,480	12,480	12,480
01-4210	191	Uncert. Special Police	100	38	100	100	100
01-4210	192	PD Animal Control	2,200	1,282	2,200	2,200	2,200
01-4210	193	Part-time Secretary-shared Employee	-	-	14,560	-	-
01-4210	194	DARE Payroll	2,500	1,500	-	-	-
01-4210	198	PD Accrued Benefits Pay	3,123	1,616	4,052	4,052	4,052
01-4210	210	PD Health Ins	48,784	38,941	63,217	66,337	89,989
01-4210	220	PD FICA	4,048	5,521	5,724	4,567	4,567
01-4210	225	PD Medicare	4,891	3,899	4,820	4,477	4,477
01-4210	230	PD Retirement	28,204	18,675	27,589	26,683	26,683
01-4210	290	PD Travel	-	-	-	-	-
01-4210	293	PD Uniforms	12,500	8,283	7,200	7,200	7,200
01-4210	294	PD Vest Replacement	3,000	6,120	3,000	3,000	3,000
01-4210	340	PD Dispatch Telephone	5,500	7,085	6,000	6,000	6,000
01-4210	341	PD Telephone	3,600	3,852	3,000	3,000	3,000
01-4210	342	PD Computer Supplies	3,000	2,754	3,000	3,000	3,000
01-4210	343	PD Copier	1,600	1,801	1,600	1,600	1,600
01-4210	350	PD Medical Exp	1,000	1,708	2,000	2,000	2,000
01-4210	351	PD Breath Test	250	273	500	500	500
01-4210	355	PD Film Processing	100	102	200	200	200
01-4210	390	PD Prosecutor Program	18,000	18,000	18,000	18,000	18,000
01-4210	391	PD Training Materials	3,500	3,209	3,500	3,500	3,500
01-4210	395	Plymouth Dispatch	24,209	24,209	26,205	26,205	26,205
01-4210	396	PD Continuing Education	1,000	1,236	5,000	-	-
01-4210	430	PD Maintenance/Repairs	200	4	200	200	200
01-4210	433	PD Radio Repairs	2,000	2,441	2,000	2,000	2,000
01-4210	550	PD Advertising/Printing	1,000	1,197	1,000	1,000	1,000
01-4210	560	PD Meetings/Memberships	3,700	3,468	1,200	1,200	1,200
01-4210	561	Special Operations Unit	-	-	2,500	2,500	2,500
01-4210	620	PD Office Supplies	1,500	1,503	1,500	1,500	1,500
01-4210	625	PD Postage	250	456	500	500	500
01-4210	630	PD Tires	1,500	1,186	1,500	1,500	1,500
01-4210	635	PD Gas/Oil	5,500	6,615	6,000	6,000	6,000
01-4210	660	PD 1998 Cruiser	500	315	-	-	-
01-4210	661	PD 1994/2001 Cruiser	2,000	660	2,000	2,000	2,000
01-4210	662	1990/2004 Cruiser	-	-	200	200	200
01-4210	663	PD 1992 Cruiser	500	411	500	500	500
01-4210	664	PD 2000 Cruiser	1,000	1,764	300	300	300
01-4210	665	PD 1995 Cruiser (gone)	-	-	-	-	-
01-4210	666	PD 1997/2003 Cruiser	200	134	1,000	1,000	1,000
01-4210	670	PD Law Book Updates	500	299	500	500	500
01-4210	690	PD Commissioners Exp	500	150	500	500	500
01-4210	810	PD New Equipment	3,200	16,334	8,800	8,800	8,800
01-4210	890	PD Dare Program	2,500	1,304	-	-	-
01-4210	891	Grants	7,000	-	7,000	7,000	-
01-4210	893	Civil Events	-	-	1,000	1,000	-
**TOTAL** POLICE DEPT			540,190	502,898	617,847	586,458	602,111

01-4215	330	Ambulance Service Billing	-	7,365		
		**TOTAL** AMBULANCE	-	7,365	-	-
01-4220	110	FD Chief	42,840	42,840	47,350	45,708
01-4220	112	Full Time Payroll (6)	179,678	170,566	-	45,708
01-4220	113	Captain		37,019	37,104	37,104
01-4220	114	Lieutenant		35,613	33,899	33,899
01-4220	115	Lieutenant		33,602	33,193	33,193
01-4220	116	Fire Fighter/Paramedic		32,279	30,509	30,509
01-4220	117	Fire Fighter/EMT I		30,127	29,186	29,186
01-4220	118	Fire Fighter/EMT B		28,975	28,099	28,099
01-4220	130	Fire Commissioners (3)	3,400	3,400	3,400	3,400
01-4220	140	FD Overtime	10,000	4,620	12,000	12,000
01-4220	190	FD Call Payroll	26,500	20,449	29,680	29,680
01-4220	192	FD Part Time Coverage	36,000	50,372	56,440	56,440
01-4220	193	FD Deputy Chief	1,000	1,000	1,000	1,000
01-4220	194	FD Chief Engineer	3,000	315	5,000	5,000
01-4220	198	FD Accrued Benefits	1,430	-	1,403	1,403
01-4220	210	FD Health Ins	33,844	39,497	45,230	43,339
01-4220	220	FD FICA	4,334	4,832	5,922	5,798
01-4220	225	FD Medicare	4,385	4,260	5,111	5,006
01-4220	230	FD Retirement	23,310	22,268	34,536	33,559
01-4220	293	FD Uniforms	3,500	2,608	6,800	3,000
01-4220	330	Ambulance Service Billing		11,599	11,600	11,600
01-4220	341	FD Telephone	4,700	4,713	5,000	5,000
01-4220	342	FD Pagers	336	477	475	475
01-4220	343	FD Copier	800	850	1,200	800
01-4220	345	FD Computer Exp.	250	488	1,200	900
01-4220	350	FD Medical Exp.	1,000	718	2,500	2,500
01-4220	390	FD Alarm	1,500	1,922	2,500	2,000
01-4220	391	FD Training	10,500	6,127	10,500	6,000
01-4220	395	FD LRMA	17,106	17,106	19,600	19,600
01-4220	410	FD Electricity	5,000	4,517	5,000	4,500
01-4220	411	FD Heating Oil	4,000	5,021	4,500	5,000
01-4220	430	FD Maint./Repairs	1,000	1,116	1,500	1,200
01-4220	431	FD Defibrillator Maint.	1,000	1,183	2,500	2,000
01-4220	432	FD Station Maint.	2,500	2,306	20,000	10,000
01-4220	433	FD Radio Equip./Repairs	1,500	1,080	2,000	1,200
01-4220	434	FD SCBA Maint.	1,000	782	2,000	1,200
01-4220	560	FD Dues/Subscriptions	500	690	1,500	700
01-4220	561	FD Fire Codes & Standards	500	368	500	500
01-4220	565	education	500	373	500	-
01-4220	610	FD Supplies	2,000	2,209	2,200	2,200
01-4220	620	FD Office Supplies	650	1,067	1,000	1,000
01-4220	625	FD Postage	100	409	500	500
01-4220	635	FD Gas & Diesel	3,500	2,999	3,000	3,000
01-4220	667	FD Vehicle Maint.	14,000	19,834	18,000	10,000
01-4220	668	FD Tires	1,000	563	5,000	2,500
01-4220	680	FD Medical Supplies	5,000	4,937	5,000	5,000
01-4220	681	Oxygen	900	1,842	1,500	1,500
01-4220	810	FD Tools/Equipment	10,000	4,199	33,522	13,000
01-4220	812	FD EMS Equipment	2,500	-	5,000	2,500
01-4220	814	FD Protective Clothing	5,000	-	10,190	10,190
01-4220	816	FD Breathing App.	-	-	-	-
		**TOTAL** FIRE DEPT	471,563	454,923	630,974	567,813
						561,860

01-4230	190	Forestry Payroll	500	333	-	500	500
01-4230	220	FO FICA	31	21	-	31	31
01-4230	225	FO Medicare	7	5	-	7	7
01-4230	250	FO Service Fee	-	-	-	-	-
01-4230	292	FO Protective Clothing	1,200	25	-	1,200	1,200
01-4230	430	FO Maint/Repairs	250	-	-	250	250
01-4230	431	FO Maintenance/Repairs	-	-	-	-	-
01-4230	610	FO Materials/Supplies	100	-	-	100	100
01-4230	635	FO Gas	100	24	-	100	100
01-4230	661	FO Truck	500	499	-	500	500
01-4230	810	FO New Equipment	1,500	-	-	-	-
		**TOTAL** FORESTRY	4,188	907	-	2,688	2,688
01-4250	120	Crossing Guards (2)	7,305	6,140	7,280	7,280	7,280
01-4250	220	CG FICA	453	381	451	451	451
01-4250	225	CG Medicare	106	89	106	106	106
		**TOTAL** CROSS GUARDS	7,864	6,610	7,837	7,837	7,837
01-4290	190	EM Payroll Director	750	1,000	1,500	-	-
01-4290	191	Deputy Dir	-	-	1,000	1,000	1,000
01-4290	220	EM FICA	47	-	155	62	62
01-4290	225	EM Medicare	11	14	44	-	-
01-4290	290	EM Travel/Meetings	100	-	500	500	500
01-4290	342	EM Pager Service	-	108	-	-	-
01-4290	440	EM Street Maps	-	-	-	-	-
01-4290	820	EM 911 Project	-	37	-	-	-
01-4290	830	CERT PROJECT	500	-	500	500	500
01-4290	840	LEPC PROJECT	500	-	500	500	500
01-4290	810	EM New Equipment	-	-	1,800	1,800	-
		**TOTAL** EMERGENCY MGT	1,908	1,159	5,999	4,362	2,562
		**TOTAL** PUBLIC SAFETY	1,025,713	973,861	1,262,656	1,169,158	1,177,058
01-4311	110	HD Superintendent	40,078	42,120	45,615	45,615	45,615
01-4311	115	HD Equip Operators (2.3)	56,986	59,388	64,831	64,831	64,831
01-4311	117	HD Foreman	31,880	32,960	35,737	35,737	35,737
01-4311	120	HD P/T Operators	2,500	648	-	-	-
01-4311	140	HD Overtime	13,000	16,678	17,542	17,542	17,542
01-4311	210	HD Health Insurance (ER*.3)	36,057	38,433	45,835	45,835	45,835
01-4311	220	HD FICA	8,915	9,158	10,151	10,151	10,151
01-4311	225	HD Medicare	2,085	2,142	2,374	2,374	2,374
01-4311	230	HD Retirement	7,126	7,402	9,660	9,660	9,660
01-4311	292	HD Uniforms	2,270	3,038	2,900	2,900	2,900
01-4311	341	HD Telephone	1,000	1,173	1,100	1,100	1,100
01-4311	342	HD Pagers	400	592	400	400	400
01-4311	350	Contracted Plowing Service	1,500	-	2,500	1,500	1,500
01-4311	390	HD Tree Removal	2,000	-	2,000	2,000	2,000
01-4311	391	HD Training	200	-	200	200	200
01-4311	392	HD Line Painting	400	458	750	750	750
01-4311	410	HD Electricity	2,500	2,341	2,500	2,500	2,500
01-4311	411	HD Heating Oil	500	-	1,000	1,000	1,000
01-4311	430	HD Maint/Repairs	2,500	136	2,500	2,500	2,500
01-4311	431	HD Building Maint.	5,000	509	5,000	5,000	5,000
01-4311	432	HD Snowplow/Sander Maint	2,500	5,905	5,000	5,000	5,000
01-4311	433	HD Radio Maint/Repair	300	297	500	500	500
01-4311	550	HD Printing	150	-	150	150	150
01-4311	560	HD Meetings/Memberships	200	111	200	200	200
01-4311	570	HD Equipment Hire	500	-	500	500	500
01-4311	571	HD Mowing	1,500	1,650	2,000	2,000	2,000

01-4311	660	HD 2003 F550 1 Ton Truck	2,500	871	500	500	500
01-4311	661	HD 1996 Backhoe	1,500	2,269	2,730	2,730	2,730
01-4311	662	HD John Deere 955 Tractor	1,500	596	1,500	1,500	1,500
01-4311	663	HD 1998 4000 Dump Trk	2,500	6,897	5,600	5,600	5,600
01-4311	665	HD 1994 4000 Dump Trk	2,500	103	2,500	2,500	2,500
01-4311	666	HD 2001 Front End Loader	500	644	1,000	1,000	1,000
01-4311	667	HD 450E Grader	1,500	280	3,000	3,000	3,000
01-4311	668	HD 2001 Dump Truck	1,000	490	2,500	2,500	2,500
01-4311	669	HD 2002 F450 1 Ton Trk	500	1,072	1,000	1,000	1,000
01-4311	670	HD Sweeper	750	155	750	750	750
01-4311	680	HD Street Signs	750	1,082	1,000	1,000	1,000
01-4311	681	HD Catch Basins	2,500	1,200	2,500	2,500	2,500
01-4311	682	HD Sand/Gravel	15,000	11,677	18,000	18,000	18,000
01-4311	684	HD Cold Patch	2,000	913	1,500	1,500	1,500
01-4311	685	HD Hot Patch/Shim	1,500	804	1,500	1,500	1,500
01-4311	693	HD Salt	20,000	20,356	20,000	20,000	20,000
01-4311	810	HD New Equipment	6,200	7,670	1,000	1,000	1,000
01-4311	820	HD Miscellaneous (phys cials)	-	-	390	390	390
01-4311	830	HD Safety Equipment	1,000	822	1,000	1,000	1,000
01-4311	930	HD Accrued Benefits	1,855	-	2,364	2,364	2,364
01-4311	940	HD Environmental	2,500	-	3,000	3,000	3,000
	**TOTAL** HIGHWAY DEPT		313,602	307,838	362,779	361,779	361,779
01-4312	360	Drainage Projects	6,000	392	-	-	-
01-4312	390	Resurfacing Roads	58,450	58,575	92,162	47,413	47,413
01-4312	391	Sidewalks/road reclamation	-	-	39,417	39,417	39,417
01-4312	392	Road Reconstruction	70,363	63,690	-	-	-
	**TOTAL** HIGHWAY PROJ		134,813	122,657	131,579	86,830	86,830
01-4319	410	Street Lighting	40,000	36,068	40,000	40,000	40,000
01-4319	411	Street Lighting - Fixtures	500	-	500	500	500
01-4319	430	Bridges	100	306	300	300	300
01-4319	440	Parking Lot Rental	1,000	1,000	1,000	1,000	1,000
	**TOTAL** STREETS/BRIDGES		41,600	37,374	41,800	41,800	41,800
01-4324	120	SW Attendants (3)	22,660	21,366	27,738	27,738	27,738
01-4324	220	SW FICA	1,405	1,414	1,720	1,720	1,720
01-4324	225	SW Medicare	329	331	402	402	402
01-4324	292	SW Uniforms	300	-	357	357	357
01-4324	341	SW Telephone	-	-	500	500	500
01-4324	362	SW C & D/ Demolition	20,000	23,827	20,000	24,000	24,000
01-4324	363	SW Shingles/Tires	6,000	-	-	-	-
01-4324	364	SW Recycling/Metals	1,000	192	1,000	1,000	1,000
01-4324	365	SW Haz. Waste Disposal	2,266	3,539	4,955	4,500	4,500
01-4324	366	CRSW Coop	127,007	210,959	160,898	161,000	161,000
01-4324	367	SW Hauling Service	42,000	22,900	22,253	23,000	23,000
01-4324	368	Container Rental	1,500	390	546	550	550
01-4324	410	SW Electricity	450	458	398	400	400
01-4324	550	SW Printing	300	504	300	500	500

01-4324	560	SW Meetings/Memberships	300	150	300	300	300
01-4324	610	SW Materials/Supplies	200	426	425	425	425
01-4324	630	SW Maintenance/Repairs	3,950	1,845	3,950	2,500	2,500
01-4324	810	SW New Equipment	20,000	23,312	500	500	500
		**TOTAL** RUBBISH DISP	249,667	311,613	246,242	249,392	249,392
01-4327	413	Fire Betterment	10,000	10,000	10,000	10,000	10,000
		**TOTAL** FIRE BETTMNT	10,000	10,000	10,000	10,000	10,000
		**TOTAL** PUBLIC WORKS	749,682	789,482	792,400	749,801	749,801
01-4411	120	Health Officer	3,300	4,000	4,000	4,000	4,000
01-4411	191	Assistant Health Officer			1,500	700	700
01-4411	220	Health FICA	205	248	341	341	341
01-4411	225	Health Medicare	48	58	80	80	80
01-4411	690	Health Officers Expenses	150	152	160	150	150
		**TOTAL** HEALTH	3,703	4,458	6,080	5,271	5,271
01-4414	390	Humane Society	4,000	5,455	5,400	5,400	5,400
		Humane Society	4,000	5,455	5,400	5,400	5,400
01-4415	350	NANA	19,080	19,080	19,450	19,450	19,450
01-4415	352	Plymouth Regional Clinic	600	600	1,000	1,000	1,000
		**TOTAL** HEALTH AGENC	19,680	19,680	20,450	20,450	20,450
01-4441	120	Wel Officer	11,232	11,003	12,100	12,100	12,100
01-4441	220	Wel FICA	696	682	750	750	750
01-4441	225	Wel Medicare	162	160	175	175	175
01-4441	341	Wel Telephone	850	1,217	1,212	1,212	1,212
01-4441	560	Wel Meetings/Memberships	198	331	275	275	275
01-4441	620	Wel Office Supplies	190	170	190	190	190
		TOTAL** WELFARE ADMIN	13,328	13,562	14,702	14,702	14,702
01-4445	291	Wel Food	13,000	9,264	9,000	9,000	9,000
01-4445	350	Wel Medical	4,000	5,297	6,000	6,000	6,000
01-4445	410	Wel Electricity	10,000	4,896	5,200	5,200	5,200
01-4445	411	Wel Fuel	5,000	5,045	5,000	5,000	5,000
01-4445	440	Wel Rent	52,000	51,819	52,000	52,000	52,000
01-4445	820	Wel Expenses NOC(misc.)	1,000	2,329	2,859	2,900	2,900
		**TOTAL** WELFARE SVCS	85,000	78,649	80,059	80,100	80,100
01-4520	650	X-Mas Lights/Decorations	5,000	5,000	5,000	5,000	5,000
01-4520	890	Bristol Comm. Center (TTCC)	60,876	60,876	65,017	65,017	65,017
		**TOTAL** RECREATION	65,876	65,876	70,017	70,017	70,017
01-4521	120	Beach Attendents	3,200	3,707	3,800	3,800	3,800
01-4521	220	Bch FICA	198	230	236	236	236
01-4521	225	Bch Medicare	46	54	55	55	55
01-4521	412	Bch Water Testing	150	120	150	150	150
01-4521	413	Bch Chemical Toilets	1,400	1,320	1,400	1,400	1,400
01-4521	430	Beach Improvements	2,600	2,073	1,000	1,000	1,000
01-4521	431	Avery Crouse Improvements				3,000	3,000
01-4521	550	Bch Printing	325	285	325	325	325
01-4521	610	Bch Materials/Supplies	175	287	225	225	225
01-4521	611	Bch Ropes/Floats	600	211	600	600	600
		**TOTAL** BEACHES	8,694	8,287	7,791	10,791	10,791

01-4522	120	Part Time attendant		8,160	8,160	8,160
01-4522	220	FICA		506	506	506
01-4522	410	KP Electricity	2,100	1,697	1,782	1,630
01-4522	430	KP Maint/Repairs	32,000	2,929	5,175	5,175
01-4522	610	KP Materials/Supplies	5,000	1,546	2,000	2,000
01-4522	820	KP Master Plan	-	-	-	1
		**TOTAL** KELLEY PARK	39,100	6,172	17,623	17,471
						17,472
01-4550	190	Librarian	19,074	14,754	18,400	18,400
01-4550	191	Lib P/T Assistants	6,254	8,932	16,920	16,920
01-4550	192	Lib Treasurer	600	600	-	-
01-4550	240	Professional Development			600	600
01-4550	193	Lib Custodian	1,640	1,970	2,250	2,250
01-4550	220	Lib FICA	1,647	1,628	2,329	2,329
01-4550	225	Lib Medicare	385	381	545	545
01-4550	391	PROFESSIONAL SERVICES	2,000	1,622	-	-
01-4550	310	ARCHITECTURAL SERVICES	5,000	5,000	-	-
01-4550	341	Lib Telephone	1,250	1,117	1,200	1,200
01-4550	343	Lib Copier	600	9	600	600
01-4550	390	Lib Security	200	168	200	200
01-4550	391	Lib Microfilming	300	-	300	300
01-4550	410	Lib Electricity	1,500	1,604	1,500	1,500
01-4550	411	Lib Heating Oil	1,600	1,254	1,600	1,600
01-4550	430	Lib Maint/Repairs	1,000	2,567	1,500	1,500
01-4550	431	Lib Ground Maint.	900	787	900	900
01-4550	560	Lib Meetings/Memberships	350	240	350	350
01-4550	610	Lib Supplies	500	660	1,000	1,000
01-4550	620	Lib Office supplies	400	264	-	-
01-4550	640	Lib Custodial Supplies	180	18	200	200
01-4550	670	Lib Books	10,000	7,980	10,000	10,000
01-4550	671	Lib Magazines	1,000	655	1,000	1,000
01-4550	672	Lib Video	500	342	500	500
01-4550	673	Lib Passes	500	300	500	500
01-4550	674	Lib Programs	1,500	1,263	1,500	1,500
01-4550	690	GIFTS	150	150	200	-
01-4550	810	Lib New Equipment	1,500	1,054	2,500	2,500
		**TOTAL** LIBRARY	60,530	55,318	66,594	66,394
						66,394
01-4583	880	Old Home Day	3,000	1,788	3,000	3,000
01-4583	890	Patriotic Purposes	700	700	700	700
		**TOTAL** PATRIOTIC	3,700	2,488	3,700	3,700
						3,700

01-4611	390	Services/Scholarship	200	-	200	200	200
01-4611	412	Con Water Testing	200	23	275	275	275
01-4611	560	Con Meetings/Memberships	260	275	260	260	260
01-4611	610	Con Materials/Supplies	75	-	75	75	75
		**TOTAL** CONS. COMM.	735	298	810	810	810
01-4652	570	Tri-Co Community Action	1,650	1,600	1,800	1,800	1,800
01-4652	571	Grafton cty Senior Citizens Council	6,500	6,500	7,000	7,000	7,000
01-4652	572	LR Community Service C.	400	-	500	500	500
01-4652	573	Voices Against Violence	1,550	1,550	1,680	1,680	1,550
01-4652	574	PB Youth/Family Services	2,600	-	-	-	-
01-4652	575	GENESIS	3,792	3,792	3,871	3,871	3,792
		**TOTAL** SOCIAL SVCES	16,492	13,442	14,851	14,851	14,642
		**TOTAL** PUBLIC SVCES	320,838	273,685	308,078	309,958	309,749
01-4711	985	Rte 104 Bridge Proj. Prin.	30,000	30,000	30,000	30,000	30,000
		**TOTAL** PRINCIPAL L/T DEBT	30,000	30,000	30,000	30,000	30,000
01-4712	985	Rte 104 Bridge Proj. Prin.	4,725	5,858	3,150	3,150	3,150
		**TOTAL** INTEREST L/T DEBT	4,725	5,858	3,150	3,150	3,150
01-4723	830	TAX Interest	1	-	1	1	1
		**TOTAL** TAX	1	-	1	1	1
		**TOTAL** DEBT SERVICE	34,726	35,858	33,151	33,151	33,151
01-4801	810	Grant 1 (PD)			1	1	7,000
	811	Grant 2 (FD)			1	1	1,800
	812	Grant 3			1	1	1
	813	Grant 4			1	1	1
	814	Grant 5			1	1	1
	815	Grant 6			1	1	1
		**TOTAL** GRANTS	-	-	6	6	8,804
01-4901	709	Post Office Parking Lot	-	-	-	-	-
01-4901	712	Technology Master Plan	-	-	-	-	-
01-4901	714	*Fireworks donation			-	-	-
01-4901	718	FD SCBA - Buy-out	-	-	-	-	-
01-4901	721	Revaluation	-	-	-	-	-
01-4901	722	Multi-use Path	ENC	-	-	-	-
01-4901	723	Fire Station		-	-	-	-
01-4901	724	LR Dispatch Upgrade	-	-	-	-	-
01-4901	725	Police dispatch upgrade	-	-	-	-	-
01-4901	726	Master Plan	8,500	8,500	-	-	-
01-4901	730	Fire Station retaining wall	-	-	-	-	-
01-4901	733	Study Sewer to Lake	15,304	4,861	-	-	-
01-4901	734	Purchase property	16,000	-	16,000	-	-
01-4901	735	Bridge Study (Central Street Bridge)	9,513	8,512	20,000	-	-
01-4901	731	Wastewater Chlorination/dechlorination	ENC	-	-	-	-
01-4901	764	sewer bond payment		24,000	24,000	22,000	-
		**TOTAL** CAPITAL PROJECTS	73,316	45,873	58,000	-	-

01-4902	760	Police Cruiser	28,000	28,000	25,500	25,500	25,500
01-4902	762	Street Sweeper			50,000	-	-
01-4902	761	Highway 1-ton Truck	49,700	48,800	-	-	-
01-4902	764	Hgwy Reserve	25,000	25,000	-	-	-
01-4902	765	Fire Capital Reserve	20,000	20,000	-	-	-
01-4902	766	Ambulance Reserve	20,000	20,000	-	-	-
01-4902	767	Fire Dpt. Radios	-	-	-	-	-
01-4902	768	Ambulance Repair	5,000	2,142	-	-	-
01-4902	763	New Fire Equip			-	-	-
01-4902	769	FD 4x4	28,456	28,456	-	-	-
		**CAPITAL** EQUIPMENT	176,156	172,398	75,500	25,500	25,500
01-4909	720	Highway Storage Shed			115,240	-	-
01-4909	730	Wastewater - Design & Const			20,000	23,000	23,000
01-4909	731	Wastewater - Chlorin/Dechlorin	enc	-	11,995	11,995	11,995
		**TOTAL** OTHER CAP OUTLAY		-	147,235	34,995	34,995
		**TOTAL** CAPITAL EXPEND	249,472	218,271	280,735	60,495	60,495
		SEWER & WATER					
05-4324	905	Enterprise Funds	-	-			
05-4324	900	Surplus Transf to Cap Reserve	-	-			
		**TOTAL S/W SUR TRANS	-	-			
05-4325	901	Line Cleaning Unit- Rodder	-	-			
05-4325	903	Transfer Switch Ctrl. St	-	-			
05-4325	905	Reed Bed Restoration	-	-			
05-4325	910	Miscellaneous	-	5,500			
		**TOTAL SEW CAP PROJ.	-	5,500			
05-4326	110	Sew Superintendent	21,265	21,323	22,291	22,866	22,866
05-4326	113	Sew Chief Operator	21,931	21,597	22,372	23,148	23,148
05-4326	114	Sew Shared Laborer	7,016	5,701	7,020	7,300	7,300
05-4326	115	Sew/Wat Operator	7,873	6,610	8,083	8,471	8,471
05-4326	116	Sew Operator 2	18,820	19,094	19,731	20,101	20,101
05-4326	130	Sew Treasurer	500	511	540	520	520
05-4326	131	Sew Commissioners (3)	3,200	3,000	3,323	3,200	3,200
05-4326	140	Sew Overtime	3,500	7,343	6,230	6,000	6,000
05-4326	117	Sew Office Manager	16,766	16,334	17,247	17,860	17,860
05-4326	198	Sew Accrued Benefits	950	-	1,038	1,312	1,312
05-4326	199	Sew Merit Increases	-		3,627	-	-
05-4326	210	Sew Health Ins.	24,877	24,289	32,192	28,241	28,241
05-4326	220	Sew FICA	6,254	6,148	7,788	6,787	6,787
05-4326	225	Sew Medicare	1,463	1,438	1,463	1,587	1,587
05-4326	230	Sew Retirement	4,485	4,080	5,800	6,459	6,459
05-4326	240	Sew Training/Certification	750	5,644	500	500	500
05-4326	250	Sew Unemployment	70	70	70	70	70
05-4326	260	Sew Workers Comp.	1,860	2,753	1,860	1,860	1,860

05-4326	292	Sew Uniforms	1,000	1,009	1,000	1,000	1,000
05-4326	293	Sew Safety Boots	225	178	235	235	235
05-4326	301	Sew Audit	2,700	2,300	2,500	2,500	2,500
05-4326	310	Sew Engineering	1,500	-	1,500	1,500	1,500
05-4326	320	Sew Legal	50	-	50	50	50
05-4326	321	Environmental Fine	-	-	-	-	-
05-4326	341	Sew Telephone	1,300	1,448	1,300	1,300	1,300
05-4326	342	Sew Computer	1,000	405	600	600	600
05-4326	343	Sew Copier	450	450	450	450	450
05-4326	344	Sew Pagers	200	109	200	200	200
05-4326	360	Sew Mowing	700	700	700	700	700
05-4326	361	Sew Paving	400	385	400	400	400
05-4326	370	Sew Sludge Disposal	10,000	12,737	10,000	10,000	10,000
05-4326	390	Sew Lab Services	3,000	2,601	3,000	3,000	7,000
05-4326	391	Sew Contracted Service	500	-	500	500	500
05-4326	410	Sew Electricity	27,000	30,499	27,000	27,000	27,000
05-4326	411	Sew Heating Fuel	2,200	2,354	2,300	2,300	2,300
05-4326	430	Sew Maint/Repairs	10,000	11,282	8,000	8,000	8,000
05-4326	480	Sew Prop/Liab Ins.	8,000	8,000	8,000	8,000	8,000
05-4326	481	Sew Ins. Deductible	500	-	500	500	500
05-4326	550	Sew Advertising	1,200	-	200	200	200
05-4326	560	Sew Meetings/Memberships	100	334	100	100	100
05-4326	610	Sew Materials/Supplies	8,500	8,717	8,500	8,500	8,500
05-4326	620	Sew Office Supplies	600	274	600	600	600
05-4326	625	Sew Postage	800	601	800	800	800
05-4326	635	Sew Gas/Fuel	1,600	1,707	1,600	1,600	1,600
05-4326	637	Sew UV Disinfection	10,000	13,321	7,000	7,000	7,000
05-4326	660	Sew 1997 F250 Truck	400	412	400	400	400
05-4326	661	Sew 1996 F150 Truck	400	213	400	400	400
05-4326	662	Sew 1985 1 Ton Truck	400	111	400	400	400
05-4326	663	Sew 1986 580E Backhoe	500	60	500	500	500
05-4326	680	Sew Chemicals	6,000	5,050	4,000	4,000	4,000
05-4326	690	PW Commissioner's Exp.	50	-	50	50	50
05-4326	730	Sew Cap Reserve - equipment	10,000	-	10,000	10,000	10,000
05-4326	810	Sew New Equipment	7,000	1,410	6,600	6,600	6,600
05-4326	986	Sew Upgrade Bond	66,150	55,575	63,135	63,135	63,135
		**TOTAL** SEWER OPER.	326,005	308,177	333,695	328,803	332,803
		**TOTAL** SEWER	326,005	313,677	333,695	328,803	332,803
07-4332	901	Meter Upgrade	-	-	-	-	-
07-4332	905	Tax Map Overlay	-	-	-	-	-
07-4332	906	Water Cap Outlay Other	-	-	-	-	-
		**TOTAL** WATER CAP PROJ.	-	-	-	-	-

07-4331	110	Wat Superintendent	21,265	21,323	22,291	22,866	22,866
07-4331	111	SEW CHIEF OPERATOR	7,311	5,478	7,457	7,716	7,716
07-4331	114	Wat Shared Laborer	7,016	22,268	7,020	7,300	7,300
07-4331	115	Wat/Sew Operator	23,849	4,872	24,251	25,823	25,823
07-4331	116	SEW OPERATOR II	6,273	5,935	6,577	6,700	6,700
07-4331	117	Wat Office Manager	16,766	16,658	17,247	17,860	17,860
07-4331	130	Wat Treasurer	500	511	540	520	520
07-4331	131	Wat Commissioners (3)	3,200	3,400	3,323	3,200	3,200
07-4331	140	Wat Overtime	3,780	3,011	3,925	3,780	3,780
07-4331	191	Wat Part Time Help	200	330	207	207	207
07-4331	198	Wat Accrued Benefits	1,036	-	1,129	1,421	1,421
07-4331	199	Wat Merit Increases	-	-	3,180	-	-
07-4331	210	Wat Health Insurance	16,448	15,708	21,350	19,690	19,690
07-4331	220	Wat FICA	5,578	5,084	6,957	5,950	5,950
07-4331	225	Wat Medicare	1,305	1,189	1,355	1,392	1,392
07-4331	230	Wat Retirement	4,152	3,334	5,400	5,662	5,662
07-4331	240	Wat Training/Certification	1,000	780	800	800	800
07-4331	250	Wat Unemployment	70	70	70	70	70
07-4331	260	Wat Workers Comp.	1,200	1,440	1,200	1,200	1,200
07-4331	292	Wat Uniforms	1,000	1,009	1,000	1,000	1,000
07-4331	293	Wat Safety Boots	225	277	235	235	235
07-4331	301	Wat Audit	3,300	2,300	2,500	2,500	2,500
07-4331	310	Wat Engineering	2,000	-	2,000	2,000	2,000
07-4331	320	Wat Legal	100	-	100	100	100
07-4331	341	Wat Telephone	2,200	2,487	2,200	2,200	2,200
07-4331	342	Wat Computer	1,000	2,032	600	600	600
07-4331	343	Wat Copier	450	450	450	450	450
07-4331	344	Wat Pagers	200	109	200	200	200
07-4331	355	Wat Photo Equip/Proc.	-	-	-	-	-
07-4331	360	Wat Mowing	700	700	700	700	700
07-4331	361	Wat Paving	400	385	400	400	400
07-4331	390	Wat Lab Services	2,000	1,572	3,000	3,000	7,000
07-4331	391	Wat Misc. Contracted Serv.	-	-	700	700	700
07-4331	393	Parco Valve Service	1,000	449	1,000	1,000	1,000
07-4331	394	Meter Testing	300	-	300	300	300
07-4331	395	Control Valve Service	750	449	750	750	750
07-4331	410	Wat Electricity	17,500	16,482	17,500	17,500	17,500
07-4331	411	Wat Heating Fuel	2,200	2,069	2,200	2,200	2,200
07-4331	430	Wat Maintenance/Repairs	10,000	4,951	7,000	7,000	7,000
07-4331	480	Wat Prop/Liab. Ins.	7,000	7,000	7,000	7,000	7,000
07-4331	481	Wat Ins. Deductible	500	-	500	500	500
07-4331	550	Wat Advertising/Printing	1,200	-	200	200	200
07-4331	560	Wat Meetings/Memberships	300	330	300	300	300
07-4331	610	Wat Materials/Supplies	10,000	10,654	10,000	10,000	10,000
07-4331	620	Wat Office Supplies	600	274	600	600	600
07-4331	625	Wat Postage	800	601	800	800	800
07-4331	635	Wat Gas/Fuel	1,500	1,707	1,600	1,600	1,600
07-4331	652	Wat Hydrant Maint.	750	-	750	750	750
07-4331	660	1997 F250 Truck	400	432	400	400	400

07-4331	661	1996 F150 Truck	400	193	400	400	400
07-4331	662	1985 1 Ton Truck	400	111	400	400	400
07-4331	663	1986 580E Backhoe	500	60	500	500	500
07-4331	680	Wat Chemicals	5,000	3,960	5,500	5,500	5,500
07-4331	683	Wat Corrosion Ctrl.	600	-	600	600	600
07-4331	690	Wat Commissioners Exp.	50	-	50	50	50
07-4331	730	Wat Cap Reserve - Equip	2,000	2,000	-	-	-
07-4331	810	Wat New Equipment	11,000	351	13,100	13,100	13,100
07-4331	906	Water Cap outay other		784	-	-	-
07-4331	930	Wat Capital Reserve	10,000	10,000	12,000	12,000	12,000
07-4331	980	Wat State Loan Paymnt	25,600	25,600	22,615	22,615	22,615
07-4331	986	Wat Tank Bond	32,265	41,708	-	-	-
		**TOTAL** WATER OPER	277,139	252,875	254,429	252,308	256,308
		**TOTAL** WATER	277,139	252,875	254,429	252,308	256,308
		**Total Enterprise Funds	603,144	561,052	588,124	581,110	589,110
		** Budget Total	3,583,897	3,361,170	3,912,672	3,559,757	3,579,977

*NOTES*

*NOTES*

## Sources of Revenue

		Estimated 2003	Actual 2003	Estimated 2004
Licenses & permits				
01-1940-340	MV Registrations		-	
	<b>Total</b>	-	-	-
Income from Departments				
01-1950-355	SW Tip/haul fees		-	
	<b>Total</b>	-	-	-
Other Financing sources				
01-1970-355	Proceeds Bonds & L/T Notes		-	
	<b>Total</b>	-	-	-
Revenue from taxes				
01-3110-100	Property Taxes Net Overlay	-	-	-
01-3120-100	Land Use Tax	40,600	31,047	32,000
01-3185-100	Yield Tax	14,966	29,913	15,000
01-3186-100	Payment in Lieu of Taxes		-	
01-3187-100	Gravel Tax	315	314	314
01-3190-100	Property Interest Tax	19,500	21,643	20,000
01-3190-200	Taxed exemption Int/Costs (18%)	19,500	27,540	23,000
	<b>Total</b>	94,881	110,457	90,314
From Licenses, Permits, and Fees				
01-3210-100	Business Licenses	3,700	45	100
01-3210-200	UCC- Fees Town Clerk	1,247	1,697	1,500
01-3210-210	Vitals/Marriage Lic fees Town	1,073	1,401	1,000
01-3220-100	MV Registrations	400,000	438,529	400,000
01-3230-100	Building Permits	2,500	3,205	3,000
01-3290-100	Dog Lic/Penalties	3,000	3,120	3,000
01-3290-150	Wetlands Permit Fees		15	-
01-32-90-200	Boat Registrations	11,327	11,468	11,000
01-3290-250	Propane Tank Disposal	34	218	200
01-3290-300	Dump Stickers	3,000	3,906	3,500
01-3290-350	Shingle Disposal	2,136	2,928	2,500
01-3290-400	Income from Metals	2,113	4,438	4,000
01-3290-450	Advanced Recycling		-	-
01-3290-500	Income from Tires Fees	588	868	800
01-3290-550	C&D	1,313	1,635	1,500
01-3290-600	Beach Permits	4,034	6,225	6,000
01-3290-650	Wulamet Rd Water Hook up Fees		-	-
01-3290-700	Boiler Permits	135	255	250
01-3290-800	Current Use Taxes		-	-
01-3290-900	TC/TX Fees		20	-
	Other Sources			-
	<b>Total</b>	436,200	479,972	438,350

## Sources of Revenue

From State of NH				
01-3351-100	Shared Revenue Block Grant	32,408	67,338	30,000
01-3351-200	Rooms/ Meals Tax	91,526	91,526	91,000
01-3352-100	CH 17 Admin Costs		-	-
01-3353-100	Highway Block Grant	74,294	74,294	75,049
01-3356-100	Forest Reimbursement		51	-
01-3357-100	Flood Control	30,971	30,971	30,900
01-3358-150	PD Manpower Grant		-	-
01-3359-100	Rt 104 Bridge State Aid		-	-
01-3359-200	Dare Grant Reimbursements	1,400	1,402	1,400
01-3359-210	Rural Development Reimb		-	-
01-3359-220	State DES Grant		12,384	-
01-3359-221	State DES Grant - Chlor/Dechlor			11,995
01-3359-221	State DES Grant - Sewer Upgrade			19,047
01-3359-230	Federal Funds		-	-
01-3359-350	State Revenue FEMA	19,957	-	-
01-3359-400	State Revenue Other	97	2,722	100
01-3360-100	Bike Path		-	-
01-3360-200	Central Street Bridge Reimb		-	16,000
	<b>Total</b>	250,653	280,688	275,491
<b>Charges for Services</b>				
01-3401-100	Highway Dept	1,300	2,230	1,800
01-3401-200	Police Dept	5,000	1,224	1,200
01-3401-210	Police Outside Details	5,000	6,757	6,000
01-3401-220	Rt 104 Bridge Traffic Control		-	-
01-3401-230	PD Parking Tickets	1,380	1,645	1,500
01-3401-250	Ambulance Patient Receipts	75,905	125,567	150,000
01-3401-255	Ambulance Member Fees'	48,418	64,556	64,556
01-3401-300	Planning Dept	467	497	450
01-3401-350	Zoning Dept	2,300	2,909	2,500
01-3401-400	SW Tip/Hauling Fees	127,000	162,322	121,000
01-3401-500	Copies Checklist	1,080	1,353	1,200
01-3401-600	Welfare Reimb	50	1,210	50
01-3401-700	Fire Inspection Receipts	100	30	30
01-3401-750	Plumbing/Electrical Insp		-	
		-		
	<b>Total</b>	268,000	370,298	350,286
<b>Miscellaneous Sources</b>				
01-3501-100	Sale of Town Property	800	2,054	1,000
01-3502-100	Interest on Deposits	12,000	9,381	9,000
01-3503-100	EMS Station Rent		-	-
01-3503-200	Kelley Park Rental	12,000	16,000	16,000
01-3506-100	Insurance Refunds/Dividends		2,771	-
01-3508-050	Library Return Approp		-	-
01-3508-100	Library Revenue		-	-
01-3509-100	Other Sources		166	-
	<b>Total</b>	24,800	30,372	26,000

## Sources of Revenue

Sources of Revenue				
Interfund Operating Transfers				
01-3912-100	Transfer from Ambulance Res	-	-	
01-3913-100	Transfer from Capitol Proj	-	-	
01-3914-100	Water Depart	277,139	279,078	265,730
01-3914-200	Sewer Dept	336,005	371,013	337,737
01-3914-300	Ambulance Dept	-	-	
01-3914-400	Proceeds from Bonds	-	-	
01-3915-100	Capitol Reserve Withdrawals	49,700	49,700	105,000
	Total	662,844	699,790	708,467
Other Financing Sources				
01-3934-100	Proceeds bonds/LT Notes	-	-	
01-3939-100	Budgetary Use of Fund Balance	-	-	
		-	-	
Total General Fund		1,486,725	1,971,577	1,888,908
Surplus to reduce taxes		250,000	250,000	-
		1,736,725	2,221,577	1,888,908
Revenue from Taxes Sewer				
05-3100-500	Customers	306,321	280,000	
05-3100-501	Initial Service	2,370	1,200	
01-3100-502	Misc Revenue	-	-	
01-3100-503	Misc Reimb	-	-	
01-3100-504	Interest	672	1,600	
01-3100-505	Chlor/Dechlor Revenue	-	-	
01-3100-506	Trans from Capitol Res	1,787	-	
01-3100-507	Reimb Material	2,645	-	
01-3100-508	Application Fees	-	90	
01-3100-509	Transfer from Town	24,000	22,000	
01-3100-510	Transfer from Capital Reserve	10,000	10,000	
05-3100-511	Labor Reimb	-	400	
01-3100-516	Late Fees	1,460	1,400	
01-3100-517	Industrial Permit Fees	1,800	1,800	
01-3100-519	R/V Dumping	-	200	
01-3100-520	Holding Tank Handling	-	-	
01-3100-521	State Subsidy (System)	-	-	
01-3100-522	DES Grant Upgrade	19,957	19,047	
		336,005	371,013	337,737
Revenue from Taxes Water				
07-3020-500	Customers	225,439	222,000	
07-3020-501	Initial Service	9,050	5,000	
07-3020-503	Misc Revenue	1,800	-	
07-3020-504	Interest	1,726	2,500	
07-3020-505	Gas Tax Refund	-	-	
07-3020-506	Cap Reserve Reimb	809	-	
07-3020-507	Reimb Materials	3,222	500	
07-3020-508	Water Application Fee	540	130	
07-3020-509	Water Shut Off Fee	-	100	
07-3020-510	Water Turn On Fee	600	500	
07-3020-511	Water Labor Charge	-	-	
07-3020-512	Water Testing Fee	-	-	
07-3020-513	Water Transfer Fee	623	550	
07-3020-514	Fire Betterment	10,000	10,000	
07-3020-516	Backflow Testing Fees	2,020	2,200	
07-3020-517	Water Late Fees	5,131	4,500	
07-3020-518	Seasonal Customers	15,692	15,500	
07-3020-519	Seasonal On/Off Fees	2,265	2,200	
07-3020-520	State Reimb	-	-	
07-3020-521	Reconnect Fee	-	-	
07-3020-522	Pool filling	160	50	
		277,139	279,078	265,730

## Highway Department Report

The Highway Department completed several major projects last year. This included pavement reclamation on North Main Street from the Tapply-Thompson Community Center to Union Street and on Peaked Hill Road from River Road to Poitras' Corner. On these streets pavement was ground up, the base was regraded to improve drainage and then repaved. On North Main Street we also placed new asphalt curbing and new side walks.

Other streets that received new pavement overlays were Oakcrest Road and Worfield Circle.

Next year the department plans to continue the reclamation work on Peaked Hill Road and pavement overlays are planned for North Main Street, Upper Birch Drive, as well as paving the gravel portion of Ellen Lane.

The department also installed a new compactor at the Highway garage Transfer Station. This should reduce the overflow that we have on Saturdays.

Also, please be aware, although we do not discourage Town residents from obtaining sand from the highway shed, we ask that you be aware of our Town trucks, which need to access this sand to maintain the roads. What we ask of you, is that if you are getting sand and you see our trucks needing to access it, please move aside until they have finished. This will allow us to continue on with our jobs. Your help in this matter is greatly appreciated.

We would also like to remind people that there is no parking on any street November 1 to April 15 between 11:00 p.m. and 7:00 a.m.

Respectfully submitted,

Mark Bucklin, Highway Superintendent

### Snow Obstruction Ordinance

If any person shall put or place or cause to be put or placed any snow or ice upon the surface of the traveled portion of any town maintained road for any purpose, except to provide a place necessary for crossing, recrossing and traveling upon said road by logging or farm equipment, he shall be fined not more than twenty-five (\$25.00) dollars. The provisions of this ordinance shall not apply where snow or ice is pushed across the traveled surface of said roads for the purpose of snow removal from land adjoining said highways.

## BRISTOL POLICE DEPARTMENT REPORT

The Bristol Police Commission and the Chief of Police Barry Wingate submit the following report for the year of 2003.

During the past two years the number one problem facing the Police Department is the difficulty in hiring and retaining suitable people as police officers. As this report is written on December 31, 2003 we have two vacant full-time positions and several part-time positions. In April Erik Difilippe joined the Police Department as a full-time patrolman. Several Officers left the Bristol Police Department this past year. In July Patrolman Jerry Vogel left the Department and took a position with the Holderness Police Department. In September Patrolman Randy Shields left the Department and took a position with the Alexandria Police Department. In September Michael Brown and Erik Wheeler were hired as full-time patrolman. In December Michael Brown took a position with the Ashland Police Department. The Department was unable to hire any new part-time special officers in 2003.

The Space Needs Committee has recommended the construction of a new Police facility. We hope that the Board of Selectmen will accept this recommendation and appoint a committee to develop a plan to build a new police facility sometime in the near future, as we are currently out of space in our present location.

Due to the Police Department currently being short personnel the DARE Program will not be offered at the Newfound Memorial Middle School in 2004. There is a new curriculum for this program and we hope to be able to work out a way with the school district so this new program can be taught in the future.

The Police Department continues to need funding for the departments digital radio system and to replace the current DOS based computer system.

The Police Department received several grants during the past year for personal protection equipment for all the officers, 50% funding to purchase body armor, gun locks for the public, (3) Portable Breath Testing Machines, and a grant for digital radio communication equipment. The total grant funds will be worth approximately \$18,500.00.

In 2003 the Police Department turned over to the town \$26,808.57 in revenues from parking tickets, pistol permits, police reports, outside details, fines and other accounts.

The Central New Hampshire Special Operations Unit of which we are a member became partially operational in October 2003. There have been four call outs, two have been in Lincoln and two in Alexandria. We believe this unit will become a good source during emergency situations for all the member towns in the future.

The Newfound Area Chief's Association continues to be an organization that works for the good of all our communities

*Continued...*

Police Department Report Continued...

The New 2003 Chevrolet Tahoe SUV is working out nicely and will be a good addition to meet the Departments transportation needs.

As our population continues to grow in the Bristol and the surrounding areas our calls for service and traffic related problems have increased. We have one patrolman on duty in a fully marked police cruiser most of the time. When we get back to full strength we will have an evening 7 p.m.- 3 a.m. Supervisor Sergeant on duty some nights. We will also have a full-time investigator. Both of these positions are badly needed.

The Police Commissioners and Chief Wingate would like to take this opportunity to thank the men and women of the Police Department for the good services that they provide to the Town of Bristol every day of the year.

The Bristol Police Department would like to thank the New Hampshire State Police and the Grafton County Sheriff's Department for their assistance this past year. We would also like to thank the Police Departments in the surrounding towns for their assistance to us, under our mutual aid agreements.

The Bristol Police Commission and all members of the Bristol Police Department, wish to thank you for your support and cooperation this past year.

Respectfully submitted:

Police Commissioners

David J. Albert, Chairman  
Carroll M. Brown, Commissioner  
Robert D. Gray, Commissioner

Barry W. Wingate, Chief of Police

## POLICE DEPARTMENT REPORT

Below is a list of statistics of several areas handled by  
The Bristol Police Department in 2003

<u>COMPLAINTS</u>	<u>2003</u>
Assaults .....	34
Burglaries .....	22
Thefts .....	99
Motor Vehicle Thefts .....	1
Sexual Assaults.....	7
Fraud/ Bad Checks.....	23
Criminal Mischief (Vandalism) .....	36
Domestics .....	5
Stolen Property .....	\$50,304.00
Recovered Property .....	\$ 7,293.00

## COURT CASES

Violations .....	283
Misdemeanors .....	174
Felonies .....	13

TRAFFIC

Total Accidents .....	101
Fatal Accidents.....	0
Reportable Accidents .....	53
Defective Equipment Tags Issued .....	24
Parking Tickets Issued .....	123

## SECURITY

Burglar Alarms Answered .....	95
Open Business Doors .....	21

## MISCELLANEOUS

Total Miles Driven in Cruisers ..... 75,436  
Total Gas Consumption—dollars ..... \$6,582.10

## BRISTOL FIRE DEPARTMENT ANNUAL REPORT

### Mission Statement

It is the mission of the Bristol Fire Department to provide residents and visitors of Bristol with professional fire protection, rescue and emergency medical services. The delivery of these services is possible as a result of the dedication, enthusiasm and training of the staff of career and on call professionals who are the cornerstone of our organization. It is the primary objective of the Bristol Fire Department to provide protection of life and property and to ensure the health and safety of our employees. We strive to provide our employees with the leadership and support necessary to achieve the stated goals.

#### *Organizational Structure 2003*

Fire Commissioner John Williamson (06)	John Bianchi Fire Commissioner, Chairman (03)	Robert Patten Fire Commissioner (04)	
Fire Chief Norman W. Skantze EMT-Intermediate/ FF Level II			
Call Deputy Chief John "Skip" Moyer EMT-Intermediate/ FF Level II	Call Captain Geoffrey Lewis FF Level I	Career Lieutenant Mark Chevalier EMT-Intermediate/ FF Level II	
Career Lieutenant Christopher Dolloff EMT-Intermediate/ FF Level II	Career Captain Michael Goss EMT-Intermediate/ FF Level II	Career Lieutenant Joni Utterdyk Paramedic/ FF Level II	
Career Firefighter Joni Utterdyk Paramedic/ FF Level II	Career Firefighter Maggie Winn EMT-Intermediate/ FF Level II	Career Firefighter Dyer Taylor EMT/ FF Level II	
Lieutenant (Call) - Public Education Cathenne Piton EMT-Intermediate/ FF Level II			
Call Firefighter Robert Patten Driver/ Operator	Call Firefighter Marc Hewitt FF Level I	Call Firefighter John Bianchi Driver/ Operator	
Call Firefighter Steve Curley FF Level I	Call Firefighter Lee VonDuyke + Senior Firefighter	Call Firefighter Mike McQuillen Paramedic/ FF Level II	
Call Paramedic Anastasia Lennon Paramedic	Call Firefighter Ian Schaefer EMT/ FF Level II	Call EMT Melva Day EMT	Call Firefighter Dana Daws EMT-Intermediate/ FF Level II
Call Firefighter Brad Ober EMT-Intermediate/ FF Level II	Call Firefighter Charles Allen	Call Paramedic Jay Lena Paramedic	Call Firefighter Richard Istvan EMT-Candidate/ FF I-A
Call Firefighter Jeremy Thibeault Paramedic/ FF Level III	Call Firefighter Jeffrey Ford *** FF Level I/ Mechanic	Call Firefighter Christopher Grover EMT/ FF Level III	Call EMT Kendra Blanchard * EMT
Call Firefighter Richard Alpers Probationary	Call Firefighter Donald Crevoisert Probationary	Call EMT Lisa Dudley Probationary	Call Firefighter Travis Soule Probationary
Call Firefighter Steve Hanser *	Call Firefighter Greg Pabst *	Call Firefighter Mark Avery *	Call Firefighter Thomas Reilly *
Firefighter Intern Christopher Bean			

\* Indicates Resignation

*Fire Department Report Continued...*

### Department Overview- Description of Staff and Services

The Bristol Fire Department provides 24 hour staffing with a minimum of two Firefighter/Emergency Medical Technicians on duty at all times. In total there are seven career Firefighter/EMT's including the department Chief. This staffing is supported by over 30 Call Firefighter/EMTs who respond to emergencies from home and work. This mix of career and call firefighters is commonly referred to as a combination department. The concept of a combination department is fast becoming the standard for providing emergency services in New Hampshire.

Bristol career personnel are trained to Firefighter Level II status and certified by the State of New Hampshire Fire Standards and Training Commission. The department offers career personnel the option to obtain higher certifications as time and funding allow. Call Firefighters are trained to Firefighter Level I status and also have the option to obtain higher levels of certification. EMS providers, both career and call, are trained and nationally registered at one of three certification levels: Emergency Medical Technician, Intermediate and Paramedic. The three certification levels indicate a specific number of instructional hours and clinical experience which qualifies that employee to work within a graduated scope of practice providing higher levels of care. The scope of practice is determined by national standards, state regulations and local option protocols issued by the departments' resource hospital, LRG Healthcare. The local option protocols outline "standing orders" to be utilized by providers at their particular level of certification.

In an effort to provide the best emergency care possible the Bristol Fire Department this year initiated a new patient care evaluation program. Continuous Quality Improvement is a program designed to monitor the delivery of patient care and provide a method of accountability to employees who provide medical care to the public. CQI tracks compliance with standards, protocols and department policies. CQI is also an educational tool that allows managers and providers to set goals and objectives that establish quality care as the top priority. The program was developed and is managed by one of the Department's career employees, Joni Uitterdyk.

In addition the Bristol Fire Department is proficient in many aspects of heavy rescue. Each year the department is called to motor vehicle accidents and other emergency scenes to provide extrication, vehicle stabilization and rescue. The department has a wide array of specialty rescue equipment including hydraulic spreaders and cutters, pneumatic lifting bags capable of lifting heavy objects, low and high angle rescue equipment, pneumatic cutting devices, warm and cold water rescue equipment, and hazardous materials mitigation equipment. This year the department was called to a residence where a man was trapped under a car. The car he was working on rolled off the ramps and pinned him underneath. Using Pneumatic lifting bags the individual was released without further injury and transported to an area hospital.

Life Safety inspections are provided by the Bristol Fire Department to residents and

*Continued...*

*Fire Department Report Continued...*

businesses within the community. The department is also responsible for issuing permits and performing inspections for wood stoves, oil burners, gas appliances, propane installations, chimneys, smoke detectors, single family residences, multi family residential, commercial and industrial buildings. The Department also actively works with the Town Code Enforcement Officer providing plans review of new construction proposals and on site inspections once construction begins. The Fire Department enforces the Town Fire Code as well as the State Fire Code. There are specific fire codes to address all building use groups and construction types as well as specific hazards found in the community. For a total listing of the codes contact the fire station.

The Department offers an extensive public education program to the community. Each year members of the department participate in providing activities that include fire prevention and EMS education, smoke detector use, senior citizen safety, community CPR, Fire Safety Field Day and Operation Safe Prom and Fire Prevention Week. In addition to the established programs we offer many tailor made programs and appearances for community groups and public and private schools. The program is under the direction of Lieutenant Catherine Pitari, Public Education Officer. Lt. Pitari can be reached at the fire station on Wednesdays.

The Bristol Fire Company is the non-profit fund raising arm of the fire department. This organization has a long history in the Town of Bristol. The primary function of the Fire Company is to provide employee financial assistance in the event of a line of duty injury or death. The secondary function of the Fire Company is to provide financial support to the Fire Department by raising funds and purchasing equipment to be used by the Fire Department. Over the years the Fire Company, through the Fireman's Carnival and other fund raising activities have purchased many pieces of much needed equipment, protective clothing, communications equipment and more recently two thermal imaging cameras. This year the company is launching a capital campaign to raise funds to replace heart monitor/defibrillators in both ambulances. The anticipated cost of the project is approximately \$30,000 and includes the purchase of automatic defibrillators for each fire engine as well. The current monitor/defibrillators are older models which desperately need replacement. Many volunteer hours are given by Bristol Firefighters to raise these funds working at the carnival and selling raffle tickets. Members of the Fire Company also donate their time to install and take down the Christmas light decorations each year and provide a fire watch during the Santa's Village Activities at the TTCC.

- I. With 850 emergencies it is not possible to identify all of the many accomplishments of individuals or collective accomplishments of the Department. There were two emergencies however which stand out. On June 12, 2003 a 3<sup>rd</sup> Alarm fire broke out at the Henry Whipple House, 75 Summer Street. This fire started in the attic of the 3 story Victorian Bed & Breakfast occupancy. Operational challenges included search & rescue of multiple rooms to ensure evacuation of occupants and containment of the fire to the attic. The department successfully prevented extension of the fire throughout the balloon frame

for business. The second incident took place July 16, 2003 a fire starting in the Case Treat Room at Freudenburg NOK, 450 Pleasant Street resulted in a 3<sup>rd</sup> alarm. The department was notified of the building fire following receipt of Box 33 on the Town's municipal fire alarm system. This fire involved highly flammable liquids which activated the buildings sprinkler system. Operational challenges included employee evacuation, identification of hazardous materials, developing the correct tactical approach to extinguishing this type of fire. This fire also required a response from the central NH Hazardous Materials Team. The fire was contained to the area of origin. Although there was extensive damage the containment of the loss allowed this business to become operational again within hours of the fire.

2. Employee recruitment and retention is a major concern of the Fire Commission. The department continues to recruit and retain quality call and career personnel, however we expect the retention of career personnel to become more of a challenge in the future without more aggressive consideration given to employee wages and benefits. This past year the Fire Commissioners provided a wage study outlining their recommendations. These conclusions were reiterated in a study done by the New Hampshire Municipal Association. The Town can expect to see aggressive recruitment of our personnel by other communities who seek to fill vacancies and at the same time avoid the cost associated with hiring entry-level personnel who lack State certification and national registration. The current trend in hiring firefighter/EMT's in many New Hampshire communities is to consider only candidates who have completed written and physical ability testing and hold all minimum certifications. Firefighters already employed in the fire service can now make lateral transfers to other communities without re-testing. An overview of personnel qualification can be seen on page one of this report. Retention of employees benefits our community because those presently employed by the Town are familiar with Bristol and the contract communities, employees are familiar with the residents of the area, current employees meet or exceed state certification requirements, the Town has already invested in the entry level training of these employees, all of the current career employees are residents of Bristol or surrounding towns and are available for emergency call back.
  
3. Aging fire apparatus continues to be one of the most important issues facing the department and the town at this time.

Unit #	Description	Age	Condition
Engine 2	1980 American LaFrance Pumper Recommend Replacement 2006	23 Years	Fair
Engine 4	1989 Pierce Pumper/Tanker Received New Motor 2003 - Needs Major Pump Overhaul in 2004.	14 Years	Good
Ladder I	1972 American LaFrance Aerial Recommend Replacement 2004/A refurbishment to keep this apparatus in service for the next five years estimated at \$ 90,000	33 Years	Poor
Rescue I	1993 F-350 Box Truck Recommend consolidating Rescue Vehicle with replacement Ladder Truck/Use Rescue Chassis for Forestry vehicle.	10 Years	Good

*Continued...*

*Fire Department Report Continued...*

Unit #	Description	Age	Condition
Ambulance 1	2000 E-450 Box Style Presently responds as the first due ambulance/Recommend purchase new ambulance use this one as the back up.	3 Years	Good
Ambulance 2	1997 E-350 Van Style Recommend Replacement 2004 presently back-up ambulance – size of patient compartment makes ALS work extremely difficult.	6 Years	Poor

4. The Bristol Fire Department has provided a Capital Improvement Plan for several years, most recently updated in 2003. The replacement of apparatus is anticipated and is not a unexpected. Presently the town has \$ 39,865 in the Ambulance Reserve Account and \$ 95,855 in the Fire Truck Reserve Account. The Fire Department is proposing a plan to replace both vehicles in 2004. The Fire Department's proposal recommends a low interest municipal lease to own plan (3.99%). Utilizing the Capital Reserve Funds as a significant down payment, the amount to be financed is greatly reduced. The amount that would actually have to be financed is \$523,280 for both vehicles. The proposed term of the lease is ten years, with an annual payment of \$ 64,839. The advantages are as follows: the interest rates for the capital reserve funds are at an all time low 0.69%, according to the trustee of the trust funds, making capital reserve less practical. A lease does not affect the bond rate of the town. The equipment can be owned and utilized immediately. The annual payment can be included in the capital portion of the municipal budget. The lease payments have a lower impact on the tax rate because it is spread out over the term of the lease. The Town owns the equipment at the end of the lease without any buyout.

5. The Fire Chief and Commissioners are sincerely grateful to all of the Firefighters and EMS Providers who work for the Bristol Fire Department. We appreciate the extraordinary efforts made to provide the town with a professional emergency service. We also want to thank the other departments for all of their assistance over the past year. Most importantly we want to thank the residents and taxpayers for your continued support of the department as we look forward to serving you in 2004.

Respectfully Submitted,

Norman W. Skantze Fire Chief	John Bianchi, Chairman Fire Commissioner	Robert Patten Fire Commissioner	John Williamson Fire Commissioner
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#### Fire Department Call Statistics—2003

Fire Calls -----	193
EMS Calls -----	568
MVA-----	81
Total Calls -----	842

## REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/ or a year in jail, plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and makes sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfl.org](http://www.nhdfl.org) or 271-2217 for wildland fire safety information.

### ONLY YOU CAN PREVENT WILDLAND FIRES

#### 2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

#### TOTALS BY COUNTY

#### CAUSES OF FIRES REPORTED

	<u># of Fires</u>	<u>Acres</u>		
Belknap	40	4.86	Arson	10
Carroll	46	13.99	Campfire	25
Cheshire	8	.68	Children	13
Coos	7	17.40	Smoking	20
Grafton	22	12.60	Debris	226
Hillsborough	60	11.34	Railroad	3
Merrimack	98	10.45	Lightning	2
Rockingham	56	18.54	Equipment	8
Stafford	34	7.94	Misc*	67
Sullivan	3	2.03		

(\*Misc.: powerlines, fireworks, electric fences, unknown)

	Total Fires	Total Acres
2003	374	100
2002	540	187
2001	942	428
2000	516	149

## Public Works Department

This has been a very busy year for us, with the construction of our new chlorination/dechlorination upgrade for our treatment facility, as well as many new homes with service connections installed throughout the year.

As for the upgrade to our treatment plant, it has been a struggle to comply with the deadline set forth by the State Administrative Order to complete by October 31, 2003, due to inclement weather and large amounts of ground water, and ledge removal making it difficult to lay 30" diameter contact pipes as well as masonry work that needed to be performed, however in the end it appears that we have suitable disinfection system. This project was funded through grant monies from Rural Development and CDBG (Community Development Block Grant) and Department of Environmental Services. We were able to incorporate in this project the construction of two exterior walls including windows and doors as well as a roof and an interior support wall for our future laboratory.

Also the project allowed us to install fire protection throughout the existing lab as well as the new addition.

Our next task at hand is to have a study performed with our BOD(Biochemical Oxygen Demand) and TSS(Total Suspended Solids) as well as sludge handling and cold weather operating of our treatment facility. The study is required by the State to determine areas of concern and improvements to be made at our treatment facility. This needs to be accomplished prior to us extending sewer service to the Lake.

We would like to thank Ethan Rouille for his time spent with the Town, and welcome Milton Reed as our new shared laborer, split between water/sewer and highway departments.

We are continuing to introduce the new meters into our system, if you do not have a new meter please call the office to set up an appointment.

Minor extensions have been made to the system with the installation of 2 and 3" lines installed by the property owners. However, the majority of connections have been made to existing service mains.

We are continuing to work with our engineers, Camp Dresser & McKee in our efforts to obtain funding from all federal and state agencies for the sewer extension to the lake area.

Public Works Commissioners  
Burton W. Williams, Chair  
William R. Phinney  
Michael W. Bannan

## Public Works Department

Chlorination/Dechlorination Cost  
Estimates approved at Town Meeting  
2001 Completed 2003

Total Project	\$673,000.00
Community Development Building Grant (CDBG)	(\$247,500.00)
Rural Development Grant	(\$201,250.00)
Rural Development Loan	201,250.00
New Hampshire Department Of Environmental Services NHDES Funding	<u>(\$201,250.00)</u> off sets the Rural Development loan over a Thirty year period
Towns Share	\$23,000.00 +/-

## TOWN OF BRISTOL

### Long-Range Building Committee

#### REPORT SUMMARY

In the spring of 2003, the Bristol Board of Selectmen created a long-range building committee. The purpose of the committee was to evaluate the building requirements for municipal services and to make recommendations based upon the committee's findings. A number of town departments are experiencing growth and have expressed a need to expand the buildings housing their operations. The Board of Selectmen has expressed concern that any expansion be coordinated with a view to the overall needs of the community rather than individual departments. It is important to note that the needs of the community are addressed not only through official town departments, but through non-profit agencies and the Newfound Area School District.

The committee met over the course of several months and received presentations from each town department, related agencies and the school district. They also reviewed the status of existing town properties and toured the majority of buildings serving the needs of the community.

The following is the list of recommendations adopted by the committee. Copies of the complete Report with detailed Findings and Recommendations will be available at the Town Meeting.

#### GENERAL FINDINGS

1. The Town owns a number of properties within its borders. Of the properties that the Town owns, only a few offer any development potential. Those properties include the lot located adjacent to the Newfound River, known as the former Alpheus Woodward property, and two lots off Chestnut Street consisting of a total of approximately four acres.
2. There is very little undeveloped private property available for town purposes within close proximity to the downtown area of Bristol.
3. Any new facilities that are constructed by the Town should be designed to serve their intended purpose for a minimum of twenty years.
4. In evaluating the needs of the community, buildings should be developed in a manner which is cost-effective for the taxpayer and maximizes the services which can be provided to our citizens.
5. Timing of building projects is important. Interest rates and construction costs are more favorable at some times rather than others.

#### RECOMMENDATIONS

- I. The Town should establish priorities for building projects for the various departments.

*Continued....*

*Long Range Building Committee Report Continued...*

2. To the extent possible, the Town should avoid duplicating facilities such as meeting rooms, kitchen equipment and office systems such as telephones and computers.
3. The Town should avoid acquiring private property for public use, except in circumstances when the benefit to the people of the Town outweighs lost tax revenues.
4. The Town should monitor the decision of the school district with regard to the continued use of the Bristol Elementary School (BES). A decision to build a new school could affect decisions regarding the location and investment in public services to be made by the Town. If the BES building were to become available, its facilities could be used to provide a home for a number of agencies (such as Bristol Area Senior Services and Tapply-Thompson Community Center). However, it would not appear that the BES building would accommodate any town departments, with the possible exception of the Library. It is possible that the multi-purpose room at the BES building could be used for voting and town meeting inasmuch as parking and accessibility are preferable to the Old Town Hall facility.
5. The Town should consider acquiring a location in the downtown area of Bristol should one become available. A downtown site would be ideal for the Police Department and possible Library expansion.
6. The Town should separate building needs into two categories: Capital Improvement Projects and Major Capital Projects.

Capital Improvement Projects

Capital Improvement Projects are those which adapt or improve existing facilities in order to maintain municipal services and support growth. The cost of these projects is generally much less than the expense of creating a new facility. It is recommended that a ten year plan be adopted by the Board of Selectmen to address the projects which have been identified. Based upon its study, the Committee has recommended the following projects in order of their priority.

1. Construction of storage sheds for the Highway Department.
2. Relocation of the solid waste facility.
3. Renovation of the Town Office Building and expansion of parking lot.
4. Construction of an additional bay on the fire department building.
5. Expansion of storage and garage facilities for the Sewer Department.

Major Capital Projects

Major Capital Projects are those which result in the creation of a new building facility or which have such a substantial cost that they warrant independent consideration. The Committee has identified five (5) Major Capital Projects to be constructed. Of these projects, only one would be fully funded by Bristol taxpayers. The other projects would be, at least in part, paid for with private funds or from other public sources.

### New Police Facility

The Committee recommends the construction of a new police facility. The estimated cost to be between one and two million dollars (\$1 to \$2 million), depending upon land acquisition costs. The current facilities are inadequate in nearly every way, from computer work area to storage space. Removing the Police Department from the Town Office Building will provide more space for the administrative functions of the Town, including parking. This will alleviate the need for expansion or replacement of that building.

Much thought and planning must go into the design and location of a new police facility. Community values must be taken into account in deciding upon the type of building and the amenities to be included. Therefore, it is recommended that the Board of Selectmen appoint a Committee with the sole responsibility of investigating the needs of the police department and developing a plan for a new police facility. A proposal should be prepared with the expectation that it will be ready for consideration at the 2005 Town Meeting.

### Minot-Sleeper Library Expansion

The Library Trustees are seeking private and public funds to undertake an expansion. The estimated cost is between one to one and one-half million dollars (\$1 to 1.5 million). This project may take some time to develop. The Trustees already have a planning committee working on the project. This Committee recommends letting the Trustees continue to pursue the expansion and the exploration of available funds. Although it is an important asset to the Town, it is not vital to town services and an immediate priority need not be assigned.

### Friends With A Vision

Both Bristol Area Senior Services and the Tapply-Thompson Community Center are quasi-public organizations. They are in hopes of creating a new facility that will accommodate their needs. It will include administration space, recreational facilities and a cooking/dining area. They both receive public funding and provide important services to the community. However, they are independently managed and controlled. The role that the Town should play financially in creating a home for these organizations can be debated. But the need for them to operate in the community is unquestionable. The Town must cooperate with these groups in obtaining funding, particularly from community development block grants, if they are available. Furthermore, if the Town can assist in making land available for their use, it should do so.

### Bristol Elementary School

The Town does not have control over the buildings owned and operated by the Newfound Area School District. However, it has a vested interest in seeing that the facilities within the Town meet life safety, accessibility, and all other legal requirements. The Town also has an inherent interest as the citizens of the community are impacted by the use of the buildings. The Bristol Elementary School needs major renovations just to meet minimum legal requirements. The question is whether it is better to invest in the old building or build a new elementary school. Many factors need to be considered in making that decision, including what use would be made of the old school. The Town does not want to have a large vacant build  
*Long Range Building Committee Report Continued...*

ing in its center. On the other hand, it is possible that local agencies could use the old school and avoid costly construction of new facilities.

If the school district invests \$2.5 million into the old building, how long will it remain serviceable? Is it better to apply the cost of renovations to a new school with state-of-the-art facilities and a longer useful life? These are questions to be answered by the School Board in deciding the future of the BES building. The Town can only await the outcome.

### Newfound Memorial Middle School

The middle school is clearly in need of "refreshing." Although it appears structurally to be sound and for the most part satisfies the necessary legal requirements, it is showing its age. It would appear that this building will be a part of the community long into the future. Recognizing its continuing role, the Committee recommends that SAU expenditures be made as are necessary to improve and update the facility to meet the educational needs of our students.

The Committee has assigned priorities to projects based upon the immediacy of the need, the type of activity (emergency service v. administrative function), and the availability of funding. This report should not be considered as a fixed plan, as there are still many variables which might influence how to best address overall community needs (i.e., whether a new elementary school is constructed). However, it is hoped that the work of the Committee will provide the Board of Selectmen with some direction in addressing the growth of Town services into the future.

Respectfully submitted,

Edward M. Gordon, CHAIR

Mark Bucklin, Manager  
*Solid Waste and Highway*

Leslie Dion, Director  
*Tapply-Thompson Comm. Center*

Susan F. Duncan  
*Selectwoman*

Brian Gallagher, Bus. Mgr.  
*Newfound Area School District*

Barbara Greenwood, Trustee  
*Minot-Sleeper Library*

Darla Jaquith, Director  
*Bristol Area Senior Services*

Richard Light  
*Bristol Budget Committee*

Dan Paradis, Chair  
*Bristol Planning Board*

Norman Skantze, Chief  
*Bristol Fire / EMS Department*

Robert Veloski  
*Town Administrator*

Barry Wingate, Chief  
*Bristol Police Department*

## MINOT-SLEEPER LIBRARY BOARD OF TRUSTEES REPORT

Mission Statement - The Minot-Sleeper Library provides support to the community in its quest for life-long learning. The library acts as a cultural center and meeting place for the patrons and the community.

The Minot-Sleeper Library continued to serve the town of Bristol in a variety of ways during 2003. The library was awarded two matching funds grants, both sponsored by the Friends of the Minot-Sleeper Library. The first was a CLif (Children Literacy Foundation) Grant, and the second was from the Libri Foundation. The money from both grants were used to purchase new books for the children's section of the library. We also received a second grant from the Clif Foundation, that allowed us to sponsor an assembly at the Bristol Elementary School. The assembly featured author Mary Lyn Ray.

The summer is a very busy time at the Minot-Sleeper Library. Our summer reading program was entitled "Reading Rocks the Granite State." The program was offered to children in the community, the children involved with the Tapply-Thompson Community Center, and to the Title-One program from the Bristol Elementary School. Our summer reading contest was won by Megan Suprenant, Meagan Patten, and Jasmine Patten. Each girl read over 20 books, and a book was added to the children's collection in each of their names. The library averages 75 children per week during the summer. Two special programs were sponsored by the library, presented by Steve Blunt and Martha Dana.

During the rest of the year the library continued to offer monthly programs, such as the Wednesday Story Time, Holiday Crafts, and scrapbooking. The public was invited to listen to authors James Kepper and Silivie Frere talk about their books. The library also provided space for various groups to meet, such as a local book discussion group and the Pasquaney Garden Club.

The Friends of the Minot-Sleeper Library sponsored a yard sale during Memorial Day weekend. They have also helped to develop and support the various activities. The Friends started a new program, presenting a new children's book to the library after the birth of each new child in Bristol.

The library has hired architect David King to assist the library with its on going plans to expand the building.

### Circulation Statistics for 2003

<u>Senior Fiction</u>	5003	<u>Paperbacks</u>	279
<u>Senior Non Fiction</u>	1272	<u>Magazines</u>	1943
<u>Junior Fiction</u>	1053	<u>Audio Books</u>	802
<u>Junior Non Fiction</u>	796	<u>Videos</u>	2715
<u>Easy Fiction</u>	2187		

994 books have been added to the collection and 1623 have been weeded from the collection.

### Inter-Library Loans Within the State

Books lent to or borrowed from other libraries: 567

The library trustees continue to meet at the library on the second Tuesday during months September-November and January-June, at 7:00pm Our meetings are open to the general public.

Submitted by: Deborah Doe, chairman

MINOT-SLEEPER LIBRARY  
Treasure's Report  
Bank of New Hampshire Checking Account

Account Summary, Year 2003

Starting Balance on January 2, 2003	1,109.92
Total of 15 Deposits	8,866.34
Interest earned, 9 entries	7.09
Total of 14 Checks issued	8584.13
Ending Balance on December 31, 2003	1,399.22

Deposit Detail

01-12	Fines & B/S, Copier, & Donation	\$ 26.67
01-28	From Trustee of Trust Funds	270.37
02-03	From P.D.I.P. #0001, Interest for 2002	363.36
02-02	Fines & B/S, Copier, & Donation	38.94
03-10	Fines & B/S, Copier, & Donation	40.92
04-05	From P.D.I.P., #0014, purchase of circulation disk	7281.00
04-05	Fines & B/S, Copier, & Donation	83.01
05-12	Fines & B/S, Copier, & Donation	48.58
06-12	Grant from State Library	175.00
06-12	Fines & B/S, Copier, & Donation	88.40
07-03	Fines & B/S, Copier, & Donation	49.04
08-01	Fines & B/S, Copier, & Donation	77.84
10-01	Fines & B/S, Copier, & Donation	95.61
10-01	Fines & B/S, Copier, & Donation	72.61
11-05	Fines & B/S, Copier, & Donation	154.99

Disbursement Detail

01-27	Reimburse Petty Cash	23.52
01-28	Town of Bristol	363.36
01-28	Town of Bristol	371.66
03-07	Reimburse Petty Cash	35.62
03-10	Reimburse Petty Cash	39.76
04-05	Tucker Library Interiors	7281.00
04-23	Reimburse Petty Cash	23.33
06-11	Reimburse Petty Cash	25.08
06-13	READS Membership Fee	20.00
07-02	Reimburse Petty Cash	36.92
07-03	New Hampshire P.D.I.P.	261.07
09-22	Reimburse Petty Cash	37.39
10-01	Reimburse Petty Cash	33.21
10-06	Reimburse Petty Cash	32.21

Minot-Sleeper Library  
N.H. Public Deposit Investment Pool  
Year 2003 Summary

#	Account Name	01/01/03 Starting Balance	Total Deposits	Total Withdrawals	Total Interest Earned	12/31/03 Ending Balance
1.	Endowment Account	\$ 24,589.73	\$ -	\$ 363.36	\$ 195.96	\$ 24,422.33
2.	F. Storm Bldg. Fund	33,026.17	-	-	266.86	33,293.03
3.	Artifacts Fund	1,394.48	-	-	11.48	1,405.96
4.	Mabel Buckford Fund	3,202.78	-	-	261.13	3,228.91
5.	Ora M. Fields Fund	1,201.50	-	-	9.29	1,210.79
6.	A.J. Proctor Fund	4,925.83	-	-	39.82	4,965.65
7.	M. G. Roby Fund	4,718.76	-	-	38.23	4,756.99
8.	Frances Minot Fund	7,896.85	-	-	63.71	7,960.56
9.	S. J. Tenney Fund	2,116.60	-	-	17.13	2,133.73
10.	Ira A. Fund	6,781.40	-	-	54.86	6,836.26
11.	A.H. Roby Fund	7,844.37	-	-	63.24	7,907.61
12.	M.R. Conner Fund	3,992.05	-	-	32.31	4,024.36
13.	C.F. Dickson Fund	1,848.96	-	-	14.84	1,863.80
14.	F&B Sales Fund	10,984.71	543.50	7,281.00	50.17	4,297.38
15.	Memorials Fund	475.76	-	-	3.75	479.51
<b>Totals</b>		<b>\$ 114,999.95</b>	<b>\$ 543.50</b>	<b>\$ 7,644.36</b>	<b>\$ 887.78</b>	<b>\$ 108,786.87</b>

Minot-Sleeper Library  
Building Fund Investment Portfolio

Type of Investment	Name of or Title	No. Shares	Date of Maturity	Dec. 31, 2002 Est. Mkt.	No. Shares Bond Size	Date of Maturity	Dec. 31, 2003 Est. Mkt.	Value
Com. Stock	Abbot Labs	100		\$ 4,000.00	100		\$ 4,660.00	
	Coca Cola	100		\$ 4,384.00	100		\$ 5,075.00	
	Royal Dutch Pet.	200		\$ 8,804.00	200		\$ 10,478.00	
	Tex. Utilities TXU	300		\$ 5,604.00	300		\$ 7,116.00	
	Wyeth	100		\$ 3,740.00	100		\$ 4,245.00	
Bonds or Debs.	Bear Stern C.	\$ 10,000.00	Aug. 01, '03	\$ 10,261.10	\$10,000.00	Aug. 01, '03	\$	
	Genl. Mtrs. Accep. Corp.	\$ 5,000.00	Jun. 18, '04	\$ 5,160.50	\$ 5,000.00	Jun. 18, '04	\$ 5,091.85	
	Genl. Motors Corp.	\$ 4,000.00	May 01, '05	\$ 4,092.96	\$ 4,000.00	May 01, '05	\$ 4,181.24	
	JP Morg. Chase & Co.	\$ 10,000.00	Aug. 15, '06	\$ 10,697.80	\$10,000.80	Aug. 15, '06	\$ 10,749.00	
Mutual Funds	Amer. Bal. Fund	3,260.43		\$ 66,110.64	3,260.43		\$ 56,209.86	
	Mass. Inv. Trust B.	2,861.00		\$ 35,962.77	2,861.00		\$ 43,658.86	
	Mass. Inv. Grow A.	3,207.00		\$ 29,600.61	3,207.00		\$ 36,303.24	
Money Market	RMA Money Mkt.			\$ 6,488.92			\$ 18,962.82	
TOTALS				\$ 174,907.30				\$ 206,730.87

## Planning Board Report

The past year proved to be another busy one for the Planning Board. In addition to reviewing 6 Site Plan Applications and 5 Subdivisions, the Board held regular workshop sessions, had a number of preliminary conceptual consultations, and held public hearings on the new Master Plan and on proposed changes in the Zoning Ordinance and the Subdivision and Site Plan Regulations.

A major accomplishment this year was the completion of the new Master Plan. The completion and approval of sections on Land Use, Population and Housing, and Historical Resources marked the end of what proved to be a multi-year project. The new Master Plan is the first major revision since the 1982-1983 Master Plan and was long overdue. In order to keep the plan up-to-date and to avoid the daunting task of revising the entire plan at once, the Planning Board adopted language in its bylaws calling for the revision of one section per year. Copies of the new Master Plan are available for viewing or purchase in the Planning Office.

Two members of the Planning Board, Steve Favorite and Rick Alpers, were appointed to act as a committee working to implement the downtown renovations called for in the Master Plan. They investigated the possibility of joining the Main Street Program, but came to the conclusion that it would not be possible at this time to come up with pledges for three years of funding as required by Main Street. The major renovations to the Central Square layout called for in the Master Plan are also problematic, as these require action by the New Hampshire Department of Transportation, which does not currently include this project in their ten-year plan. Nevertheless, a group of downtown merchants and other interested parties is being formed to try to implement some more modest measures while working toward the longer term goals called for in the Master Plan.

The Planning Board was pleased that the town adopted all of the zoning amendments it had proposed in March 2003. The Board has put considerable effort into new proposals which will appear on this year's ballot. Among these are a measure which would regulate Sexually Oriented Businesses and another which is intended to improve the protection provided by the Pemigewasset Overlay Zone.

Bristol is fortunate to have a dedicated group of citizens who serve faithfully on the Planning Board. However, the Board currently has only one Alternate, and would welcome new volunteers willing to serve in that capacity. Anyone interested should contact the Selectmen's Office.

Respectfully Submitted,

Daniel Paradis, Chairman

### Zoning Board of Adjustment Report

The Zoning Board of Adjustment each of nine months in 2003, hearing requests or special exceptions from the zoning rules of the Town of Bristol.

There were 8 applications for variance

7 were heard and granted

1 applicant did not attend

2 applications for special exceptions were heard

1 was granted

1 was denied

Thank you to all the applicants and other members of the public who attended the hearings. We appreciate your input.

Respectfully submitted,

Jo DiVoll, Chairperson

### Kelley Park Commission

In order to bring the Kelley Park Master Plan to life the Park Commission has been attempting to lay the groundwork for a workable maintenance plan and schedule. In the past few years there have been improvements to the baseball field, tennis court and playground. The upkeep of these established areas and for the potential growth of the Park have been the main focus this past year and will be again in the upcoming year.

Kelley Park is a wonderful and valuable asset to our Town: spacious, conveniently located and adaptable for many uses. Kelley Park continues to be used by the elementary school for recess and PE and the middle school for their PE program and after school sports. The TTCC enjoys great use of the park for all of the community sports they sponsor as well as the summer program. There are baseball leagues, the Fireman's Carnival, Old Home Day and the NH Marathon, to name a few, all of whom plan events each year based in Kelley Park. We look forward to providing the public with as well kept and multi-functional green space as possible.

Respectfully submitted: Kelley Park Commission

Scott Doucette	Jamie Robison
Kathleen Haskell	Will Thayer
Shane Tucker	Leslie Dion

**Bristol Conservation Commission  
Report for 2003**

Our mission continues, namely when the natural conditions of one's property is altered the Commission is available to assist Bristol residents in adhering to the environmental and zoning laws of the Town and State. Dredge and Fill Applications and/or permits for dock installation/replacement may be obtained from the Town Clerk's office. It is the Commission's responsibility to guide interested persons through the process while working with the Department of Environmental Services Wetlands Bureau's designated agent for this area.

Mason Westfall is serving a third and final term as President (2003-04) of the NH Association of Conservation Commissions.

The Bristol Conservation Commission continues to fulfill its obligations under State Statute RSA 35-A; some of the activities this past year included:

1. Members attended numerous regional and state meetings relating to conservation and environmental issues.
2. Considerable time was spent by members in drafting the Conservation and Land Use Chapters of the Town Master Plan, which was published in September.
3. Participation (July) in Hazardous Waste Collection Day.
4. Breck-Plankey spring was sampled by the Commission and analyzed by N. H. Department of Environmental Services twice (April and November) during the year.
5. In 2002 we celebrated the 20<sup>th</sup> anniversary of the re-establishment of the Breck-Plankey Spring. In order to have a permanent record of the evolution of this popular public spring we include below a summary of the history and acquisition of the spring.

Respectfully submitted,

Carroll Brown Jr.                   Shaun Lagueux  
M. Weston Dow, Chair   Mason Westfall

**The Breck-Plankey Spring**

**History:** 2002 marked the 20<sup>th</sup> Anniversary of the re-establishment of the Breck-Plankey Spring. In November of 1981 Mason Westfall was driving north on Lake Street (Route 3A). After passing the old Millstream Restaurant his eyes were drawn toward the left through the vanishing foliage on the hillside to a large piece of granite. Stopping to investigate he found a granite watering trough; above it was a clay tile (three feet in diameter) with a deteriorating wooden cover. Removing the cover he discovered a 3-foot deep spring with clear water bubbling to the surface through white sand. Later, Mason learned that he had rediscovered the spring and granite watering trough that for many years before was positioned in the fork of the road, one fork leading to the lake and the other to the former Mason-Perkins Paper Mill located on the east bank of the Newfound River.

*Continued...*

*Conservation Commission Report Continued...*

For decades the spring filled the trough for weary horses and oxen that were frequent travelers along the road.

The late George Preble, a long time Bristol resident and one time highway employee, remembered that when the gravel road to the lake was rebuilt and paved for automobile traffic the trough was moved across the road and up the hill by Preble assisted by his team of horses. The area peripheral to the spring was pastureland for cattle and the trough was placed within for their use.

In 1982 Westfall, Chairman of the Bristol Conservation Commission, proposed to the members that renovating the spring for public use would be a worthy project. The Commissioners proceeded to establish the spring site. Considering it inappropriate to use modern equipment, the late Herbert Robie donated his talent and team of oxen to move the trough from the hillside to its present site. With help from Boake Morrison, Alfred Jenness and Sam Worthen the granite was set. Worthen brought stone from his farm and built the wall behind the trough. Pipe was laid from the spring to the trough and late commissioner member John Hetzel planted shrubs. Finally a plaque was placed to identify and commemorate the site.

The Commission, feeling some refinement was needed for preservation of the site, hired John Morrison to rebuild the spring water source with new tiles, a cement cover, and proper back fill. The Commission has maintained the spring for twenty years and has the water tested regularly. In November 2003 Dennis Ford of the State Highway Department and his crew expanded and improved the utility of the spring parking space. Perhaps no Bristol place sees as much use by so many. It is hoped free water will be available for residents, guests and passers by for years to come.

**Acquisition:** In 1982 the Bristol Conservation Commission coordinated the process of acquiring the land to reestablish the spring for use of local residents and those of neighboring towns. Its source is located on land owned by Shaun Plankey; it was his late parents, Paul and Ann Plankey, who granted permission to use water from the spring. Leslie Breck, through the efforts of former Selectman Charles Greenwood, donated land to the town on which the trough is located. Finally, the town and the Commission purchased from Bill Tucker, land (adjoining the Breck parcel) that includes the deeded rights to the spring. Members of the 1982 Commission were the late Lucy Baker and Sam Worthen, in addition to John Fiest, Weston Dow, and Mason Westfall. Present day Commission members include Dow and Westfall, Janet Cote, Carroll Brown, Jr., and Shaun Lagueux. A popular place, all are welcome to enjoy the clear waters of the spring.

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### Bristol Historical Society

Meetings of the Bristol Historical Society were held monthly from March through November at the old fire station on High Street.

At the annual meeting in April, the following officers were chosen: Doreen Powden, President; Mason Westfall, Vice-President; Jane Westfall, Secretary; Lucille Keegan, Treasurer; Lawrence Douglas, Historian and Beverly McKenna, Curator.

A request made to the Board of Selectmen resulted in the Highway Department's removal of dead trees in Newfound River above the cement bridge on Water Street leading down to the old railroad station.

The Society's major accomplishment this year was the reprinting of the AUTOBIOGRAPHY OF RICHARD W. MUSGROVE by Capt. Richard W. Musgrove. Not to be confused with Musgrove's two volume HISTORY OF BRISTOL, this book was first published by his daughter in 1921, and tells of Richard Musgrove's boyhood days in Bristol, his experiences as a soldier during the Civil War, and his adventures on the Western Frontier as a member of a group called the Galvanized Yankees where he served as Captain of Co. I, 1st Regt. U.S. Vol. Inf. at Fort Ridgely, MN and Fort Wallace, KS, 1864 - 1866. Copies of this book are available for sale and may be purchased through the Society.

A float was entered in the Fourth of July parade and won second place. Open House was held during Old Home Day and three times during the summer months. Students from the elementary school visited the building to view the artifacts as part of their history project.

In October, the Hill, Bristol and Bridgewater Historical Societies met at the Bridgewater Town Hall for the New Chester Meeting commemorating their once having all been the one town of New Chester. This has been an annual event for the past several years with the three towns taking turns hosting the meeting and planning the program. This year, Michael McKinley spoke on the "Galvanized Yankees".

The Bristol Historical Society meets the second Tuesday of each month beginning in March.

Doreen Powden, President

*Lakes Region Planning Commission Report Continued..*

- < In consultation with the Transportation Technical Advisory Committee (TAC), LRPC prepared, adopted, and submitted to the NH DOT the latest regional recommendations for Transportation Enhancement Funding.
- < Represented the region on several committees including the NH Transportation Enhancement Advisory Committee, the Statewide steering committee to update the NH Airport System Plan, the Belknap County Economic Development Council, the Northern Rail Task Force, among others.
- < LRPC also continues to assist start-up efforts of the recently opened Lakes Region Household Hazardous Product Facility.
- < Secured funding from the NH Emergency Management Bureau to assist local communities with the preparation of all hazard management plans.

MARRIAGES REGISTERED  
FOR THE YEAR ENDING DECEMBER 31, 2003

<u>DATE OF MARRIAGE</u>	<u>PLACE OF MARRIAGE</u>	<u>NAME OF GROOM</u>	<u>RESIDENCE</u>	<u>NAME OF BRIDE</u>	<u>RESIDENCE</u>
01/31/03	Bristol NH	Rolland, Claude M.	Bristol NH	Varriale, Virginia C.	Bristol NH
02/14/03	Alexandria NH	Demers, Roger P.	Bristol NH	Boone, Phoebe W.	Bristol NH
02/15/03	Bristol NH	Proulx, Adam D.	Bristol NH	DeJoinville, Heidi M.	Bristol NH
02/22/03	Woodstock NH	Labonte, Victor R.	Bristol NH	Strablizky, Tina M.	Bristol NH
05/03/03	Manchester NH	Lordan, Adam J.	Bristol NH	Renzetti, Carla M.	Bristol NH
06/14/03	Bristol NH	Dutton, Earl F.	Bristol NH	Dole, Helen G.	Bristol NH
06/21/03	Bristol NH	Crawford, James P.	Bristol NH	Bacigalupo, Janette M.	Burlington MA
06/21/03	Bristol NH	Chasse, Ryan J.	Manchester NH	Greenwood, Jaclyn M.	Bristol NH
06/21/03	Hebron NH	Gallagher, Timothy R.	Bristol NH	Sargent, Kristin P.	Bristol NH
06/30/03	Plymouth NH	Hemingway, Andrew S.	Plymouth NH	Joseph, Katherine M.	Bristol NH

*Marriages Registered Continued..*

<u>DATE OF MARRIAGE</u>	<u>PLACE OF MARRIAGE</u>	<u>NAME OF GROOM</u>	<u>NAME OF BRIDE</u>	<u>RESIDENCE</u>
07/05/03	Laconia NH	Jenkins, Jason J.	Monroe, Kellie L.	Bristol NH
07/06/03	Hill NH	Hanson, Robert J.	Kale, Cheryl A.	Bristol NH
07/19/03	Bristol NH	Peltier, Brian J.	Steedman, Lola M.	Bristol NH
08/02/03	Hill NH	Gilbert, Jonathan D.	Thouin, Eileen R.	Bristol NH
08/16/03	Hebron NH	Worthen, Gregory G.	Keary, Lauralee H.	Bristol NH
08/16/03	Gilford NH	Campbell, Ryan C.	Boyden-Fawcett, Susan	Belmont NH
09/06/03	Hebron NH	Gilpatrick, Jeremy G.	Adams, Lisa F.	Bristol NH
09/07/03	Bristol NH	Farmer, James A.	Mayes, Jessica A.	Bristol NH
10/04/03	Danbury NH	Bruggeman, Matthew J.	Weddle, Tracy L.	Bristol NH
10/11/03	Alexandria NH	Peringer, Jay H.	Andosca, Katherine M.	Bristol NH
10/19/03	Sanbornton NH	Morrison, Carter N.	Daigneault, Brianne N.	Bristol NH
12/08/03	Franconia NH	Sharp, Edward A.	Sharp, Wendy L.	Twin Mtn. NH
12/29/03	Bristol NH	Ford, Eric L.	Follansbee, Barbara E.	Bristol NH

BIRTHS REGISTERED FOR THE YEAR  
ENDING DECEMBER 31,2003

<u>DATE OF BIRTH</u>	<u>CHILD'S NAME</u>	<u>PLACE of BIRTH</u>	<u>FATHER'S NAME</u>	<u>MOTHER'S NAME</u>
01/11/03	Hanser, Erik David	Franklin NH	Hanser, Stephen	Hanser, Candace
01/14/03	Poitras, Blake Alan	Laconia NH	Poitras, Kristopher	Poitras, Amie
01/23/03	Clough, James Francis	Lebanon NH	Clough, Bruce	Clough, Stephanie
03/07/03	Aicardi, Madalynn Philomena	Concord NH	Aicardi, Patrick	Aicardi, Laura
03/17/03	Moulton, Colin Michael	Franklin NH	Moulton, Michael	Moulton, Cynthia
04/18/03	Cullinan, Carrigan Peter	Concord NH	Cullinan, John	Cullinan, Britney
04/27/03	Wilkins, Kori Isabelle	Lebanon NH	Wilkins, Craig	Stevens, Debra
05/05/03	Walton, Samuel Elias	Concord NH	Walton, David	Walton, Stephanie
05/17/03	Taylor, Olivea Louise	Laconia NH	Taylor, James	Taylor, Rebecca

*Births Registered Continued...*

<u>DATE Of BIRTH</u>	<u>CHILD'S NAME</u>	<u>PLACE of BIRTH</u>	<u>FATHER'S NAME</u>	<u>MOTHER'S NAME</u>
05/19/03	Reynolds, Aliviana Jac	Concord NH	Reynolds, Jason	Reynolds, Dawn
05/31/03	Macklin, Michael David	Manchester NH	Macklin, Michael	Macklin, Sheila
07/23/03	McGowan, Gretchen Paige	Plymouth NH	McGowan, Jesse	McGowan, Lesley
07/29/03	Braley, Autumn Joy	Laconia NH	Braley, Kenneth	Braley, Nicole
08/22/03	Coleman, Hunter Shanley	Portsmouth NH	Coleman, Jon	Coleman, Betsy
08/24/03	Proulx, Erica Marie	Laconia, NH	Proulx, Adam	Proulx, Heidi
08/27/03	Lemieux, Olivia Rose	Concord NH	Lemieux, Thomas	Lemieux, Mary
09/21/03	Buterbaugh, Jordan Alexander	Concord NH	Buterbaugh, Allen	Buterbaugh, Tina
10/01/03	Gardiner, Kathleen Margaret	Plymouth NH	Gardiner, William	Gardiner, Maryann
11/26/03	Koczur, Kaeli Marissa	Concord NH	Koczur, Robert	Koczur, Robin

**DEATHS REGISTERED FOR THE YEAR  
ENDING DECEMBER 31, 2003**

Date of Death	Name of Deceased	Place of Death	Father's Name	Mother's Maiden Name
01/14/03	Avery, Wendell B.	Bristol NH	Avery, Dorrance	Berry, Ermina
01/22/03	Enea, Michael J.	Laconia NH	Dutey, Myron	Copperbarger, Helen
03/18/03	Anderson, Thelma M.	Plymouth NH	Hoag, Frederick	Youmans, Pearl
04/02/03	Caradonna, Rocco	Laconia NH	Caradonna, Nicholas	Scatura, Maria
04/27/03	Messer, Arlene R.	Plymouth NH	Wakefield, Lester	Lawrence, Louise
06/19/03	White, Walter	Bristol NH	White, Walter	Dean, Georgiana
07/15/03	McNeil, Charlotte C.	Laconia NH	Christy, John	Adams, Blanche
08/08/03	Morrill, John E.	Concord NH	Morrill, Will	Perkins, Lilla
08/09/03	Wood, Barbara J.	Laconia NH	Jenness, Alfred	Tibbets, Alice
08/11/03	McKinley, Virginia T.	Concord NH	O'Reilly, Aloysius	Dunn, Anna
08/13/03	Gagne, Sally A.	Bristol NH	Strout, Leslie	Hildreth, Mary

*Deaths Registered Continued...*

Date of Death Name	Name of Deceased	Place of Death	Father's Name	Mother's Maiden
09/14/03 Moses	Royal E.	Franklin, NH	Moses, William	Goss, Lillian
09/30/03 Von Duyke	Lee W.	Manchester NH	Von Duyke, Lee	Coode, Marion
10/01/03 Hanright	Phyllis C.	Bristol NH	Whitaker, King	McKenney, Marietta
10/07/03 Chisholm	Albert J.	Laconia NH	Chisholm, Kenneth	Powell, Annie
10/08/03 Morton	Richard P.	Plymouth NH	Morton, Walter	Murphy, Marie
10/10/03 Grant	Virginia L.	Lebanon NH	Bumpus, Charles	Smith, Grace
11/09/03 Eastman	James W.	Concord NH	Eastman, Clifton	Spalding, Frances
12/08/03 Tracy	Charles A.	Bristol NH	Tracy, Howard	Hardy, Portia
12/26/03 Crouse	Ruth G.	Bristol NH	Gilbert, Henry	Thomas, Bertha
12/29/03 Duchesne	Robert S.	Plymouth NH	Duchesne, Stanley	Baier, Natalie
12/30/03 Loconte	Susan M.	Bristol NH	Witham, Raymond	Beagan, Judith
12/31/03 Huckles	Mabel C.	Franklin NH	Patten, Fred	Robinson, Annie

**BOARD AND COMMITTEE MEETINGS**

Board of Selectmen	Each Thursday at 7:00 PM Town Office Building
Budget Committee	2nd Monday of each month 7:00 PM Town Office Building
Conservation Commission	1st Thursday of each month at 7:00 PM Town Office Building
Fire Commission	4th Wednesday of each month at 7:00 PM Fire Station
Kelley Park Commission	Last Wednesday of each month at 7:00 PM Town Office Building
Library Trustees	2nd Tuesday of each month at 7:00 PM Library
Planning Board	2nd & 4th Wednesday of each month at 7:00 PM Town Office Building
Police Commission	1st Thursday of each month at 9:00 AM and 3rd Monday of each month 7:00 PM Town Office Building
Public Works Commission	2nd and 4th Wednesday of each Month at 4:30 PM Town Office Building
Zoning Board of Adjustment	1st Wednesday of each month at 7:00 PM Town Office Building

**Tapply-Thompson Community Center  
2003 Report to the Town of Bristol**

The Staff of the Tapply-Thompson Community Center wishes everyone a Happy & Healthy New Year.

We are happy to report that Daniel MacLean has returned to the Center as the Assistant Director after four years in Virginia. He brings a tremendous amount of energy and experience to the program.

Our after school staff includes Ceena Robie, Bob Emerson, and Samantha Austin. Donna Lowell is our custodial/office/glue that holds us together staff and Phyllis Jordan is with us from the AARP program.

We also had two awesome student interns from PSU during the spring that worked in the After School program.

For those of you that don't know the TTCC fundraises over \$40,000 per year. We want to thank all of the tireless volunteers who make this possible. The Baseball Program budget alone is close to \$27,000 and has 27 teams participating. Without our volunteer coaches, officials, board members and families fundraising we would not be able to provide the programs that we do. Thank you all so much!

Some of the exciting efforts we collaborated on this year include the "Friends with a Vision", The Skate Park Committee, the 21<sup>st</sup> Century Grant with the Newfound School District and an awesome Haunted Hayride with the Friends of Hill Parks & Recreation. The "Friends with a Vision" has raised \$10,000 in the last year towards building a Community/Senior Center.

We are grateful to the Newfound Area School District for their unending support of our sports programs by allowing us access to the school gyms and fields.

We won a free year of website in January and now have our site up and running at [ttccrec.com](http://ttccrec.com). Check it out and let us know what you think.

The biggest change this year was in our After School program. We have revamped it to be a sign-in/out program with structured activities and increased hours. This has virtually eliminated the problems of kids hanging on North Main Street in front of the Center. There are over 200 children registered in this program with an average attendance of over 50 each day. The response from the community has been overwhelmingly positive.

We are always looking for representatives to serve on our Advisory Council. They meet on the 2<sup>nd</sup> Thursday of each month at 7 p.m.

In closing, the TTCC wishes to thank the many Bristol volunteers that make our Newfound community such a great place to be.

Come and recreate with us in 2004. The Benefits are Endless...

Respectfully submitted,

Leslie Dion, Director of Recreation

**NEWFOUND AREA NURSING ASSOCIATION**  
214 Lake Street, Bristol, NH 03222

Mission Statement: To promote health and provide therapeutic services for individuals and families in our community. Our Services and programs are individualized to maximize

2003 Summary of Services for the Town of Bristol

Skilled Nursing	2143
Physical Therapy	363
Occupational Therapy	96
Home Health Aide	3460
Homemaker	<hr/> 162
Social Service Visits	169

6393

Outreach Programs:

Flu Vaccines: NANA ran twice the volume of clinics in 2003 than in 2002. We held 9 clinics and immunized 375 residents.

Well Child Clinics: Monthly clinics are provided for physicals, immunizations, and nutrition and health education.

School Immunizations: 13.

Newfound Area Parental Support Programs:

- ✉ Tots Play Time (Summer): 16 weeks. Meet parents plus toddlers at TTCC each week to discuss parenting topics.
- ✉ Parent/ Infant Support Group: 52 weeks. Social worker facilitates weekly meetings with moms and infants.

Tobacco Prevention Community Activity By NANA "Make Art Not Smoke" Coalition:

- ✉ 337 youth participated in 86 prevention, cessation and second hand smoke education initiatives.
- ✉ High School your coalition developed partnerships with 41 community-based organizations
- ✉ 2003 TAP survey results show tobacco use is down by 12.9% and youth who have never smoked is up by 9.7%.

Hypertension Screenings: 119 clinics

Foot Care Clinics: 121 clinics.

*Continued...*

*Newfound Area Nursing Association Report Continued...*

Senior Companion program: Trained volunteers to visit 31 seniors throughout the community. NANA contributes to administer this program in identifying and matching volunteers with individuals who have asked to be part of this program.

Multiple Sclerosis Support Group: Nana initiated a monthly MS support group in the summer of 2003 for individuals, families and caregivers to meet and facilitate the exchange of information and resources. This program provides an interface between state and regional organizations and patients dealing with the disease process.

The Newfound Area Nursing Association (NANA) is proud to be able to maintain the high standards of quality home care and supportive services to our area residents that have been offered for more than 43 years. 2003 was a challenging year for NANA due to continuing changes in a Medicare Payment System that saw the rate we are paid decrease more than 14% over a nine-month period. This presents challenges to us to be more efficient and effective in our service delivery programs. We continue to look for skilled, motivated, and caring staff and have lowered our turnover rate during the past year to less than 12%. We are using new portable technology in order to allow us to spend more time face to face with our clients as well as processing our clinical and billing information more efficiently. You can help us with suggestions as we continuously look for new ideas and programs that we can bring to our neighbors in the towns we serve. Our goal is expanding to increase the volume of programs that increase the overall wellness and health of all age groups. In addition to our MS support group, this year saw the implementation of more wellness programs targeted at our youth in both High School and Middle School. We are looking forward to continuing to serve this community and are thankful for your participation. Both financially and with your presence in volunteering in the many areas that help our clients and us be more effective.

Respectfully Submitted,

Roger G. Nicholls, Jr.  
Executive Director

**Grafton County Senior Citizens Council, Inc.**  
**Annual Report 2003**

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canna, Lebanon, Bristol, Orford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley & White Mountains (RSVP) and Grafton County ServiceLink, an information and assistance program. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 270 older residents of Bristol were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center or Bristol Area Senior Services:

- Older adults from Bristol enjoyed 1,846 balanced meals in the company of friends in the senior dining rooms.
- They received 5,300 hot, nourishing meals delivered to their homes by caring volunteers.
- Bristol residents were transported to health care providers or other community resources on 1,394 occasions by our new lift-equipped bus.
- They received assistance with problems or issues of long-term care through 247 visits by a trained social worker. They also contacted ServiceLink for information and assistance on 73 occasions.
- Bristol's citizens also volunteered to put their talents and skills to work for a better community through 1,090 hours of volunteer service.

The cost to provide Council services for Bristol residents in 2003 was \$65,387.88.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

GCSCC very much appreciates Bristol's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

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Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Bristol  
October 1, 2002 to September 30, 2003

During the fiscal year, GSCC served 270 Bristol residents (out of 574 residents over 60, 2000 Census).

<u>Services</u>	<u>Type of Service</u>	Units of Service	x	Unit (1) Cost	=	Total Cost of Service
Congregate/ Home Delivered	Meals	7,146	x	\$6.10		\$ 43,590.60
Transportation	Trips	1,394	x	\$10.57		\$ 14,734.58
Adult Day Service	Hours		10	x	\$6.11	\$ 61.10
Social Services	Half-hours		320	x	\$21.88	\$ 7,001.60

Number of Bristol volunteers: 38. Number of Volunteer Hours: 1,090

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GCSS cost to provide services for Bristol residents only	<u>\$ 65,387.88</u>
Request for Senior Services for 2003	\$ 6,500.00
Received from Town of Bristol for 2003	\$ 6,500.00
Request for Senior Services for 2004	<u>\$ 7,000.00</u>

NOTE:

- I. Unit cost from GSCC Statement of Revenue and Expenses for October 1, 2002 to September 30, 2003.
2. Services were funded by Federal and State programs 56%; municipalities, county and United Way 9%; Contributions 10%; In-kind donations 16%; Friends of GSCC 7%; Other 2%.

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Report to the People of District One  
By Ray Burton, Executive Councilor

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249, 000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order on line at [www.gencourt.state.nh.us\visitorcenter](http://www.gencourt.state.nh.us\visitorcenter). The entire directory is available at <http://www.state.nh.us/government/agencies.html>

The 2003-04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at [www.nhcounties.org](http://www.nhcounties.org)

Also available at no cost from the Secretary of State Office at 271-3242 or at [elections@sos.state.nh.us](mailto:elections@sos.state.nh.us), or mail at Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

The NH Election Procedural Manual for 2004-2005

The NH Election Laws for 2004-2005

The NH Political calendar for 2004-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime!

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Lakes Region Planning Commission  
2002-2003

The Lakes Region has changed tremendously in the past 20 years. Homes and businesses have expanded along major roadways, and many of our communities have experienced dramatic change. This growth has resulted in a number of regional challenges. The Lakes Region Planning Commission (LRPC) is the area organization established to address the effects of growth at both the local and regional level. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. The Commission offers diverse direct and support services ranging from technical assistance, geographic information systems, and transportation planning, to land use and environmental planning, and economic development. The LRPC is primarily funded from local, state and federal resources. We are contacted several times daily for answers to local issues. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our goal remains to provide support and leadership to the governments, businesses and citizens of the Lake Region.

Here are some of our services performed on behalf of Bristol and the region in the past fiscal year:

- < Submitted examples and information on regulating the slopes of driveways beyond the town road right-of-way to local officials.
- < Sent information to Bristol Community Assistance on CDBG Feasibility Study guidelines for the elderly center.
- < Completed the All-Hazards Mitigation Plan on behalf of the town, in cooperation with the NH Bureau of Emergency Management.
- < Ordered for the Bristol Planning Board seven copies of the 2003-2004 N.H. Planning and Land Use Regulation Books and five CD/ Publications at considerable savings.
- < Co-hosted and organized three public Municipal Law Lectures where practicing attorneys provide a legal perspective on local planning, zoning and other municipal issues. Recent lectures included: Growth Management and Smart Growth, Effective Enforcement of Local Land Use Decisions and Regulations, and Nonconforming Uses and Vested Rights. We also prepared for the 2003 Law Lectures, in partnership with the NH Municipal Association.
- < Completed and distributed the Lakes Region Demographic Profile; a comprehensive compilation of key socioeconomic indicators from the US Census, and other data sources.

*Continued...*

- < Convened several meetings of the LRPC Transportation Technical Advisory Committee (TAC) to enhance local involvement in transportation planning and project development. The TAC usually advises the LRPC on projects that are of regional significance.
- < Initiated the start of the Lakes Region Bicycle and Pedestrian Plan. The planning effort will help provide a blueprint for the location of local bike and pedestrian routes.
- < Hosted a National Flood Insurance Program Workshop for Local Officials that provided an overview of the National Flood Insurance Program and training for local officials.
- < With assistance from the Community Development Finance Authority (CDFA) SEED Capacity Grant, LRPC completed a number of work products including the Demographic Profile, coordination with area economic development organizations and Main Street communities, and the computerization of town-level economic development data.
- < Reviewed project proposals through the NH Intergovernmental Review Agreement that provides the region and local communities an opportunity to respond to applications seeking state and federal aid. LRPC reviewed many proposals having a combined investment total greater than \$16 million in the Lakes Region.
- < Conducted over 160 traffic counts and several road inventories around the region, in cooperation with the NH Department of Transportation.
- < Continued technical support to the Pemigewasset River Local Advisory Committee, in cooperation with the NH Department of Environmental Services.
- < Convened four area Commission meetings that featured Natural Resources Planning a Lakes Region perspective. The presentations were followed by facilitated discussions that identified issues and innovative natural resource initiatives.
- < Planned the 18<sup>th</sup> annual household hazardous waste collection in the Lakes Region. In FY-04, two consecutive Saturdays were designated as collection days for the 24 participating communities. An estimated 20,000 total gallons of waste were collected, containerized, and transported to EPA approved end-of-life locations around the country.
- < Updated the annual Development Trends in the Lakes Region, a survey of subdivision, housing construction, industrial, and commercial development.

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## OFFICE HOURS

SELECTMEN'S OFFICE  
744-3354

TOWN CLERK/TAX COLLECTOR  
744-8478

Monday - Friday 8:30 AM - 4:00 PM  
Thursday Evening 6:00 PM - 8:00 PM

PUBLIC WORKS OFFICE  
744-8411

Monday - Friday 8:30 AM - 4:30 PM

**CODE ENFORCEMENT OFFICER  
744-3354**

Tuesday 8:30 AM - 4:30 PM  
Thursday 8:30 AM - 4:30 PM

ASSESSOR  
744-3354

**PLANNING/ZONING BOARD SECRETARY  
744-3354**

Friday 8:30 AM - 1:00 PM

WELFARE OFFICER  
744-2522

By Appointment Only

# BRISTOL SOLID WASTE TRANSFER FACILITY TRANSFER STATION & BURNABLES AREA

MINOT-SLEEPER LIBRARY  
744-3352

Monday & Friday	1:00 PM - 8:00 PM
Wednesday	10:00 AM - 8:00 PM
Saturday	10:00 AM - 2:00 PM

TOWN OF BRISTOL  
230 LAKE STREET  
BRISTOL, NH 03222